VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
January 15, 2020

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on January 15, 2020 by Mayor Joseph Beagle. The meeting opened with the Pledge of Allegiance.

Roll Call:

The following board members were present:
Mayor Joseph Beagle Trustee Edward Murphy Trustee Danny Salmon
Trustee Charles Truax Trustee Timothy Widrick

Others present:
Joseph Russell Paul Denise Pam Roes Randy Roggie Philip Turck
Richard Defone Henry Avallone Joe Austin Kevin Bamann
Ryan Churchill Hamish Davey Francis Main Janet Lee Betty Rowsam
Richard Chartrand

Orders of the Day:

- Public Hearing – Local Law Amendment – Stowe St. No Parking / Overnight Parking Hours.

- *4:00 PM – Motion by Trustee Truax, seconded by Trustee Murphy to open Public Hearing for an amendment to the Local Law concerning No Parking on Stowe St. and to correct hours listed for overnight parking from November 1st to May 1st. All in favor.*

Public Hearing Comments:

- Richard Chartrand, Village resident, stated that he has opportunity to drive Stowe St. a lot and parking is only a part of it. He states that it is difficult to meet two plow trucks on the street but another issue that is more dangerous, is when coming from Cascade Ave. onto Stowe St. as there is a hedge that obstructs the view for drivers to safely pull onto Stowe St. He stated that the Village does have a local law with the right to make intersections safe and he would ask that the Village look into this.

- Hamish Davey, on behalf of Francis Main who does live on lower Stowe St., stated that they were looking for consideration for his particular situation where they have widened the Street for a parking space. If that could be maintained, he could have his parking space. It would be helpful for him as he has parked there for 60 years and has no driveway. When they did pave the Street, they did give a parking area, maybe the law could be allowed for this.

- *4:45 PM – Motion by Trustee Murphy, seconded by Trustee Widrick to close the Public Hearing. All in favor.*

Approval of Minutes/Excuse Board Members:

Motion by Trustee Murphy, seconded by Trustee Salmon to approve the minutes of the December 18th, 2019 regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #008	$ 67,391.36
F #008	$ 104,564.43
G #008	$ 21,232.45
HA #008	$ 37,630.63

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- There is some plumbing and electrical work happening at the pump station on E. State St.
- Change Order #6 was presented to the Board in the amount of $106,463.44.

  Motion by Trustee Salmon, seconded by Trustee Murphy to approve Change Order #6 and to forward to NYSEFC. All in favor.

b. **WWTP Upgrades**:

- Phase II:
  - Correspondence – Empire State Development – re: Notification of award of ESD Capital Grant for Phase II WWTP Improvements in the amount of $1.6M.
  - Phase II Projected Budget was presented to the Board. There will be a meeting on the 23rd with GYMO representatives and Village WWTP representatives to review equipment included in the budget.

c. **Village Water System:**

- Watson Water Agreements: - Mayor Beagle and Attorney Russell met with the Watson Attorney and Supervisor to discuss the current water district agreements and revisions. Atty. Russell reported that he and Atty. Meier will work on the language for the agreements to possibly present them to the Board at the next meeting.
- US EPA Administrative Order: - A 4th quarter update has been prepared and was mailed with the 4th quarter DBP results.
- Pretreatment Coagulation Implementation: – There has been no written response from NYSDOH.
- Groundwater Development Project:
  - Correspondence – NYSEFC – re: Award notification of WIIA NYS Water Infrastructure Improvement Act grant in the amount of $3M.

    Motion by Trustee Widrick, seconded by Trustee Murphy to authorize the Mayor to sign the 'Acknowledgement and Acceptance of WIIA Grant Award'. All in favor.

- GYMO Proposal – Phase I – Engineering & Surveying Services: - Mr. Churchill went over the details of the proposal with the Municipal Board at their last meeting and presented to the Board of Trustees. Proposal is for services connected with development of groundwater wells and improvements within the water plant. It was recommended to approve by the Municipal Board.

  Motion by Trustee Truax, seconded by Trustee Murphy to approve of the GYMO proposal as listed above in the amount of $566,934.75. All in favor.

- Municipal Solutions Proposal:

  Motion by Trustee Truax, seconded by Trustee Murphy to approve of Municipal Solutions proposal for financial services and long-term closing with the Drinking Water State Revolving Fund. All in favor.

- Well Access Road / Landing Area: - The timber cut needed for the area of the wells and access road will not be included in the big timber bid, as the trees will need to be cut before March 31st. The Municipal Board recommended that the Village proceed with the timber cut of area needed for the groundwater wells along with the construction of a new road. As a public service contract, the Village will need to solicit contractors to complete timber clearing and removal. GYMO will prepare bid specs for this with bids to be opened and awarded at the next meeting.

  Motion by Trustee Widrick, seconded by Trustee Truax to proceed with bid process for timber clearing and removal of well development area. All in favor.

- Water Supply Investigation:
  - Draft 'Limited Occupancy Agreement and Purchase Option'/ Property Owner Proposal – The Village committee will be meeting with the property owners for discussion and negotiation.

d. **Outdoor Street Lighting LED Conversion Program:**

- A meeting is scheduled on January 29th in Carthage with NYPA representatives and their consultant for the LED project.

e. **Temporary Permits:**

- Atty. Russell reviewed and approved of language in proposed draft of local law amendment concerning temporary zoning permits.

  Motion by Trustee Salmon, seconded by Trustee Murphy to schedule a public hearing on February 19th at 4:00 pm for local law amendment for temporary permits. All in favor.

f. **NYSEG – Ross Road:**

- Atty. Russell reported that he had not received a response as of yet from the NYSEG attorney.

g. **Local Law Amendment – Stowe St. No Parking / Overnight Parking Hours:**

- After Board discussion, the local law amendment to the parking regulations on Stowe St. will be tabled. The Board will act on the local law amendment to winter overnight parking hours.

  Motion by Trustee Salmon, seconded by Trustee Murphy to enact "No overnight parking hours on all Village streets from 3:00 am to 6:00 am from November 1st to May 1st". All in favor.

New Business:

a. Financial Sessions:

- Work sessions will be scheduled in the next couple of weeks with GYMO to review financial information concerning water / sewer fund budgets as affected by projects and funding.

Correspondence:

a. Office of Lewis County Planning – re: Site Plan Review – Approval with conditions for site plan review of The Bateman Draft House.

b. NYMIR – re: Per risk review conducted by a NYMIR representative, a number of recommendations were received. A response is requested within 60 days as to the implementation of recommendations.

c. NYS Tug Hill Commission – re: Local Government Conference to be held on March 26th at Jefferson Community College.

Officers & Committee Reports:

a. **Village Attorney:**

- On agenda.

b. **Mayor**:

- Mayor Beagle reported that the joint Town/Village Comprehensive Plan was completed in 2008 and needs updating. Mayor Beagle and Supervisor Schell have discussed the process. A representative from the Tug Hill Commission is planning to attend the next Board meeting to discuss and will be working with the Town and Village.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- None.

e. **Superintendent**:

- None.

f. **Capital / Future Planning**

- None.

g. **Personnel:**

- None.

h. **Finance:**

- Bank statement audits are up to date.

i. **Liaisons:**

- Fire Department:
  - Trustee Salmon reported that Lowville was the first aerial truck to get to the fire in Boonville and Boonville was very thankful for that.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.
- Municipal Board:
  - Next Municipal Board meeting will be held on February 11th, at 6:00 pm.
- Town:
  - Trustee Widrick reported that the Town had their annual organizational meeting and that their meeting day and time will not change.
- County:
  - None.
- Recreation:
  - Trustee Murphy will get the final report from Double Play.

Public Comment:

- Betty Rowsam, Stowe Street resident, stated that the new road is lower than her cellar and she now has water in her cellar. She believes that the contractor broke the foundation. She also stated that her sidewalk slopes and is very slippery and dangerous and asked if anything could be done about it.

- Rich Defone reported that he had received information from a community that has implemented parking meters in their downtown. He feels it could be an option for the Village for parking issues and a possible revenue source for the Village. He shared his research with the Board and information about the meters. He asked the Board to consider parking meters.

- Henry Avallone stated that he supports the parking meters idea.

Executive Session:

- None.

Adjournment:

5:09 PM - Motion by Trustee Truax, seconded by Trustee Salmon to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJR *Clerk/Treasurer*