VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
November 18, 2020

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on November 18, 2020 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Danny Salmon* *Trustee Timothy Widrick*
Trustee Edward Murphy *Trustee Charles Terrillion*

Others:

Paul Denise *Pam Roes* *Joseph Russell* *Henry Avallone*
Joseph Austin *Randy Roggie* *Philip Turck*
Via zoom: *Kevin Bamann* *Pat Scordo* *Matthew Cervini*
Mickey Dietrich *Nick Altmire*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Murphy, seconded by Trustee Widrick to approve the minutes of the October 21, 2020 regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #006	$ 174,166.64
F #006	$ 45,030.35
G #006	$ 30,156.12
HA #006	$ 477,256.70

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- Kevin Bamann, GYMO, reported that sidewalk and restoration work has been occurring on Shady Ave. The contractor is finishing up for the year and they will be back again next spring.

b. **WWTP Upgrades**:

- Phase II:

- SEQR – Part 2 and Part 3: Atty. Russell read through Part 2 and Part 3 with the Board as answered by GYMO.
- Resolution – SEQR Negative Declaration:

  Motion by Trustee Widrick, seconded by Trustee Murphy to accept a SEQR Negative Declaration in connection with the WWTP Phase II project. Aye – Mayor Beagle, Trustee Murphy, Trustee Salmon, Trustee Terrillion, Trustee Widrick. Nay – None. The motion is passed.
- Resolution – Amended and Restated Bond Resolution:

  Motion by Trustee Murphy, seconded by Trustee Salmon to approve of Amended and Restated Bond Resolution for an amount not to exceed $13,376,311 for the WWTP Phase II project. Aye – Mayor Beagle, Trustee Murphy, Trustee Salmon, Trustee Terrillion, Trustee Widrick. Nay – None. The motion is passed.
- Bond Counsel Services Agreement – Barclay Damon LLP:

  Motion by Trustee Salmon, seconded by Trustee Murphy to authorize the Mayor to sign the Bond Counsel Services agreement with Barclay Damon LLP. All in favor.
- Legal Services Agreement – Barclay Damon LLP:

  Motion by Trustee Murphy, seconded by Trustee Widrick to authorize the Mayor to sign the Legal Services Agreement with Barclay Damon LLP. All in favor.

c. **Village Water System:**

- Groundwater Development Project: - Mr. Bamann reported that the well installation phase of the project is complete. They are now on the testing phase of the well project. They are currently doing a 72-hour test on the first well, then there will be a 72-hour test on the second well also. This should be completed by Thanksgiving.
- Water Supply Investigation - (Property Owner Proposal): - Mayor Beagle reported that the Municipal Board had discussed putting this on hold for the time being. Jay Billings is working towards an approval to draw more water from watershed property and he also feels there may be possible additional water sources on Village owned property.

d. **Street Lighting LED Conversion Program:**

- National Grid – Purchase and Sale Agreement and License Agreement. – Mayor Beagle reported that the agreements were received from National Grid for the LED conversion process. Atty. Russell and NYMIR have reviewed the agreements and have approved them.

  Motion by Trustee Widrick, seconded by Trustee Terrillion to authorize the Mayor to sign the agreements. All in favor.

e. **NYSEG – Ross Road:**

- Supt. Denise spoke with a NYSEG representative and was told that the project will be happening, they are just waiting from an email from the Public Service Commission. If they are unable to install line tomorrow, they will have to wait until spring because the road will have to be dug up. They are unable to bore under road because of the village water and sewer lines.

f. **Zoning Law Definitions Amendment:**

- Trustee Widrick presented definitions to be added that he had researched for the Village Center zone. Atty. Russell will prepare a draft local law amendment for the December meeting to begin the process.

New Business:

a. Local Law Amendment – Partial Exemption Water/Sewer Rate to Persons 65 Years of Age or Older:

- The income schedule will be removed from the current local law as eligibility is determined by aged exemptions for taxes per the County Real Property Tax Office.

Motion by Trustee Murphy, seconded by Trustee Salmon to schedule a public hearing for local law amendment as listed above for December 16th at 4:00 PM. All in favor.

b. 2020 Tax Relevy Affidavit:

Motion by Trustee Salmon, seconded by Trustee Murphy to accept the 2020 Tax Relevy as presented. All in favor.

c. Winter Recreation Skating Program:

- Mayor Beagle reported on correspondence received from the Lewis County Amateur Hockey Association regarding the skating rink programs. There will be additional safety protocols and guidelines that would need to be followed. There may be a need to hire an additional person.

d. Auction – 2009 F350 Dump Truck:

- The re-bidding of the 2009 F350 dump truck ends tomorrow night with Auctions International.

Motion by Trustee Salmon, seconded by Trustee Terrillion to accept the bid of the highest bidder for truck as listed above. All in favor.

e. Manufactured Homes:

- Mayor Beagle reported that he had received an email from Ward Dailey with recommendations to amend the current Village code regarding the placement of manufactured houses. Trustee Widrick asked that the Village wait on drafting an amended law until there is a better definition of a permanent foundation. Trustee Widrick will do additional research.

Correspondence:

a. Katie Root (Hospice) – re: Tree Lighting Ceremony plans for December 3 – 10.

b. Allen Matuszczak – re: Acknowledgement and commendation of all governments involved in working on the "North Lowville Drainage" project. Village DPW contributed in this project.

c. United Renewable Energy – re: Interest in the Village property on the Number Four Road that would be suitable for a solar development. Mayor Beagle will contact them to let them know the Village may be interested in the future, after WWTP upgrades are completed.

d. Meghann Hellinger – re: 30-day advance Notice (State Liquor Authority).

e. NYSEFC – re: Approval of Five Streets project Change Order #10.

Officers & Committee Reports:

a. **Village Attorney:**

- None.

b. **Mayor**:

- Mayor Beagle reported on an invitation to join RACOG (River Area Council of Governments). Mickey Dietrich gave information to the Board of the benefits of belonging to RACOG.

- Mayor Beagle and Supervisor Schell have discussed the possibility of contributing additional money to the joint recreation capital fund, as recreation money was not spent this year.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- Chief Roggie reported that a consultant has been hired for the Police Reform bill requirements.

e. **Superintendent**:

- Supt. Denise reported that MJL Logging has begun harvesting timber at the watershed.
- The fountain at the Soldier's Monument park was dismantled to be sand blasted and repainted. The work has been completed and the fountain will be stored for the winter.
- Supt. Denise reported that the leaf pickup is still in process.

f. **Capital / Future Planning**

- None.

g. **Personnel:**
   - Trustee Salmon reported that work is continuing on the Pandemic Operations Plan.

h. **Finance:**
   - The bank statement audits are complete through September.

i. **Liaisons:**
   - Fire Department:
     - Trustee Salmon reported that he had attended the last meeting.
   - Police Department:
     - None.
   - Joint Planning Bd./ZBA:
     - A Comprehensive Plan meeting was held with a discussion of a community survey.
   - Municipal Board:
     - The next Municipal Board meeting will be held on December 8th, at 6:00 pm.
   - Town:
     - None.
   - County:
     - Trustee Salmon reported there was discussion on the County's tentative budget.
   - Recreation:
     - None.

Public Comment:

- Henry Avallone asked for explanation of the partial exemption of water/sewer rates to persons 65 years of age or older.

Executive Session:

- None.

Adjournment:

5:09 PM - Motion by Trustee Salmon, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJR *Clerk/Treasurer*