VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
December 16, 2020

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on December 16, 2020 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Danny Salmon* *Trustee Timothy Widrick*
Trustee Edward Murphy *Trustee Charles Terrillion*

Others:

Paul Denise *Pam Roes* *Randy Roggie* *Philip Turck*
Henry Avallone *Richard Defone* *Joseph Austin*
Via zoom: *Joseph Russell* *Kevin Bamann* *Pat Scordo*
Matthew Cervini *Mickey Dietrich* *Nick Altmire*

Orders of the Day:

- **Public Hearing:** Local Law Amendment – Partial exemption from base water and sewer rate to persons 65 years of age or older.

  4:02 PM – Motion by Trustee Salmon, seconded by Trustee Widrick to open public hearing for the local law amendment regarding partial exemption from base water and sewer rates to persons 65 years of age or older. All in favor.

  4:50 PM – Motion by Trustee Widrick seconded by Trustee Murphy to close the public hearing. All in favor.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the minutes of the November 18th, 2020 regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #007	$ 57,877.58
F #007	$ 94,738.34
G #007	$ 20,649.45
HA #007	$ 71,051.23

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- Kevin Bamann, GYMO, reported that construction has wrapped up for the season. The contractor is now off-site. They will be back in the spring to finish with restoration work and top course pavement on Shady Ave.
  - Change Order #11- $21,691.82

  Motion by Trustee Salmon, seconded by Trustee Murphy to approve of Change Order #11 in the amount of $21,691.82. All in favor.

- Special Meeting – Highlander Construction Pay Application:

  Motion by Trustee Murphy, seconded by Trustee Salmon to schedule a special meeting for Tuesday December 22nd at 9:00 AM for approval of a Capital Projects billing abstract. All in favor.

b. **WWTP Upgrades**:

- Phase II:
  - Pat Scordo, GYMO, reported that they are working to get the geotechnical engineering completed and are waiting for a contractor to do the borings. The NYSDEC submission is planned to happen before the holidays.

c. **Village Water System:**

- Groundwater Development Project: - Mr. Bamann reported that the 72-hour well testing was completed. Results came back very positive with a yield of .68 million gallons per day. The next phase of the project is the design, the water piping and the water treatment plant upgrades. The survey was completed a couple of weeks ago.
- Water Supply Investigation - (Property Owner Proposal): - Mayor Beagle reported that the property owner was notified that the Village is looking for more sources on Village owned property.

d. **Street Lighting LED Conversion Program:**

- National Grid – Updated Street Light Acquisition Pricing Proposal. Correspondence was received from National Grid with an updated purchase price of $35,951.40. This is a result of a one-time cost sharing adjustment in the amount of $24,510.60 offered by National Grid.
- NYPA – Correspondence was received asking that the Village of Lowville identify the Village LED Street Lighting project as "Essential" or "Non-Essential".

  Motion by Trustee Widrick, seconded by Trustee Salmon to identify the LED Street Lighting project as "Essential". All in favor.

e. **NYSEG – Ross Road:**

- Mayor Beagle reported that because the road will have to be dug up and with the blacktop plants being closed, they were not able to install gas lines this fall. Project is to happen in the spring.

f. **Draft - Zoning Law Definitions Amendment:**

- Additional definitions are proposed to be added to the Village zoning code for 'Mixed Use Development', 'Brew Pub' and 'Light Industrial Use 1' and also by special use permit be allowed in the Village Center Zone. Attorney Russell will submit proposed zoning amendment to the County Planning Board.

Motion by Trustee Salmon, seconded by Trustee Terrillion to accept Part I of the Short Environmental Assessment Form. All in favor.

Motion by Trustee Salmon, seconded by Trustee Widrick to schedule a public hearing for the proposed zoning local law as listed above for January 20th 2021@ 4:00 PM. All in favor.

g. **Manufactured Homes – Zoning:**

- Trustee Widrick is continuing to research planning/zoning regulations as they apply to manufactured housing.

h. **Local Law Amendment – Partial Exemption from Base Water and Sewer Rate to Persons 65 Years of Age or Older:**

Motion by Trustee Salmon, seconded by Trustee Terrillion to adopt local law amendment as listed above. All in favor.

New Business:

a. Kraft Surcharge:

- **October 2020 - $3,000.**

Motion by Trustee Murphy, seconded by Trustee Widrick to approve of surcharge for October 2020 in the amount of $3,000. All in favor.

b. Solar Law:

- The County Planning Department forwarded a template for a Municipal Solar Law to the Village and other municipalities. The Village Board feels that the Village's current zoning law for Solar development is sufficient.

c. Community Fund Application Guidelines:

- Mayor Beagle explained that the Village has some Community Downtown Block Grant funds that may be able to be granted to recipients' projects. He stated that the Village Center zone may be a possible eligible area for interested businesses to request a grant. After discussion, the Board declined to allocate funds as grants but to use funds for Village initiated projects.

Motion by Trustee Salmon, seconded by Trustee Widrick to used CDBG funds for a Village project that would enhance the entire Village. All in favor.

d. 2021 Lewis County Shared Services Plan:

- A draft Shared Services Plan was presented to the Village. Opportunities presented were for County provided I.T. services and for coordinated LED Lighting Upgrades.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve of Village participation in the County Shared Services Plan. All in favor.

e. Municipal Board Appointment – Donald Kraeger to 12/31/2025:

Motion by Trustee Salmon, seconded by Trustee Widrick to approve appointment of Donald Kraeger to the Municipal Board as listed above. All in favor.

f. Chemical Bids:

Slack Chemical

- Liquid Caustic 50% - $4.739 gal - $71.085 / 15-gal drum
- Chlorine - $1.539 unit - $230.85 / 150 lb. cylinder
- Hydrogen Peroxide 50% - $1,089.44 / 330-gal tote
- Sodium Hypochlorite (Superchlor) $3.74 gal - $18.70 / 5 gal
- Zinc Orthophosphate (Carus) $11.49 gal - $344.70 / 30-gal drum
- Hydrogen Peroxide 50% (Wastewater) $1,089.44 / 330-gal tote
- Polyaluminum Chloride (Wastewater) $0.195 wet lb. 4000-4500 gal
  $0.169 wet lb. 6500-7200 gal

Holland Company Inc

- Polyaluminum Chloride (Wastewater) $0.225 wet lb.

Motion by Trustee Murphy, seconded by Trustee Terrillion to award chemical bids to Slack Chemical for all chemicals as listed above. All in favor.

g. Veteran's Park Usage:

- Trustee Salmon reported on an event that was held in Veteran's Park without a formal request to the Village. It was suggested that a letter be sent stating the proper guidelines and protocol for usage of the Park.

Correspondence:

a. Town Hall Theater (Patrick O'Brien) – re: Asking if the Village may be able to help them move forward with a number of revitalization projects they would like to accomplish at the Town Hall Theater.

b. Excellus BlueCross BlueShield – re: Notification of no rate increase for the Medicare Supplement Plan.

c. Lowville Fire Department – re: Request to change timing of the Village payment to the Lowville Fire Department from September to July.

Motion by Trustee Salmon, seconded by Trustee Terrillion to amend the Village contract with the Fire Department to state payment date as July. All in favor.

d. Lewis County Planning Department – re: Grants & Community Opportunities.

e. (Email) Lewis County Amateur Hockey Association – re: Report on status of winter recreation skating program. Plans and rink rules have been sent to County Public

Health for their review. If approved, they will be advertising for a second person to help with the monitoring and cleaning.

f. NYSDEC – re: Municipal Wastewater Treatment Facility Inspection report. Results indicate that the village was complying with the terms and conditions of the SPDES permit at the time of inspection, and an overall rating of Satisfactory has been assigned.

Officers & Committee Reports:

a. **Village Attorney:**

- None.

b. **Mayor**:

- Mayor Beagle reported that a postcard will be mailed to residents with information listed for a survey to be completed and to be used by the Comprehensive Planning Committee.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- None.

e. **Superintendent**:

- None. .

f. **Capital / Future Planning**

- None.

g. **Personnel:**

- Executive Session.

h. **Finance:**

- No update.

i. **Liaisons:**

- Fire Department:
  - Trustee Salmon reported that the Fire Department is now debt free as their ladder truck has been paid off.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.

- Municipal Board:
  - The next Municipal Board meeting will be held on January 12th, 2021 at 6:00 pm.
- Town:
  - None.
- County:
  - Trustee Salmon reported the County has a resolution to vote on tomorrow to approve of an economic development payment to go to the Village as well as other municipalities.
- Recreation:
  - Trustee Murphy spoke about summer recreation committee.

Public Comment:

- Henry Avallone asked if the Junkyard law that was passed in June has been enforced.
- Richard Defone gave kudos to the DPW for their fall pickup and for the Christmas lights. He reported on an issue with the white fog line painted on Bostwick Street. He asked if the Village still has the sled and reindeer that used to be displayed across the street at the four corners.

Executive Session:

Motion by Trustee Salmon, seconded by Trustee Murphy to enter executive session to discuss a specific employee personnel issue at 5:43 PM. All in favor.

Motion by Trustee Murphy, seconded by Trustee Widrick to exit executive session at 5:48 PM. All in favor.

Adjournment:

5:48 PM - Motion by Trustee Widrick, seconded by Trustee Salmon to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJR *Clerk/Treasurer*