VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
February 17, 2021

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on February 17, 2021 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Danny Salmon* *Trustee Charles Terrillion*
Via Zoom: *Trustee Timothy Widrick* *Trustee Edward Murphy*

Others:

Paul Denise *Pam Roes* *Kevin Bamann* *Matt Cervini*
Henry Avallone *Richard Defone* *Joe Austin arrived @ 5:03*
Via Zoom: *Joseph Russell* *Randy Roggie* *Mickey Dietrich*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the minutes of the January 20th, 2021 regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #010	$ 68,267.33
F #010	$ 36,173.32
G #010	$ 24,675.53
HA #010	$111,389.73

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- Mr. Bamann reported that they are working with Highlander Construction on the punch list items. Mayor Beagle asked that a contractors meeting be scheduled for the middle of March.

b. **WWTP Upgrades**:

- Phase II:
  - Atty. Russell explained that SHPO was previously not included as an involved agency, therefore an amended and restated SEQR and Bond Resolution are required by the funding agency.
  - Amended & Restated SEQR Part 2 -

    Motion by Trustee Widrick, seconded by Trustee Salmon to ratify answers on Part 2 as provided on amended SEQR. All in favor.
  - Resolution – Negative Declaration -

    Motion by Trustee Salmon, seconded by Trustee Terrillion to adopt a Negative Declaration on the amended SEQR in regard to the WWTP Phase II project. Aye – Mayor Beagle, Trustee Murphy, Trustee Salmon, Trustee Terrillion, Trustee Widrick. Nay – None. The motion is passed.
  - 2nd Amended & Restated Bond Resolution –

    Motion by Trustee Terrillion, seconded by Trustee Salmon to approve of the 2nd Amended and Restated Bond Resolution for an amount not to exceed $13,376,311 for the WWTP Phase II project. Aye – Mayor Beagle, Trustee Murphy, Trustee Salmon, Trustee Terrillion, Trustee Widrick. Nay – None. The motion is passed.

c. **Groundwater Well Development Project:**

- Mr. Bamann reported that there was a meeting yesterday with NYSDOH and Village representatives regarding the project.
- Jay Billings is working on the final report on the two wells, which will include yield and water quality information.
- Site plan will be submitted to the Town of Watson Planning Bd. in March.

d. **Street Lighting LED Conversion Program:**

- Mayor Beagle reported that the Village had received paperwork back from National Grid and it has moved on to the Public Service Commission for their review. Copies of paperwork were also emailed to NYPA for their information.

e. **Draft – Local Zoning Law Definitions Amendment:**

- Correspondence – Office of Lewis County Planning & Community Development – re: Planning Board action – Approval of proposal.
- Environmental Assessment Form – Part 2 & 3 –

  Motion by Trustee Murphy, seconded by Trustee Widrick to ratify answers on Environmental Assessment Form and to issue a Negative Declaration. All in favor.
- Resolution – Local Law #1-2021: Adoption of Zoning Local Law Amendment – Addition of definitions of Mixed-Use Development, Brew Pub and Light Industrial Use 1 and to permit such uses in the Village Center (VC) -

Motion by Trustee Widrick, seconded by Trustee Salmon to adopt a Local Law #1-2021 as listed above. Aye – Mayor Beagle, Trustee Murphy, Trustee Salmon, Trustee Terrillion, Trustee Widrick. Nay – None. The motion is passed.

f. **Manufactured Homes – Zoning:**

- Trustee Widrick reported that he is continuing to research and will need more time before he is ready for Atty. Russell to review his findings.

g. **Police Reform Collaborative:**

- Chief Roggie reported that work is being done on the policies. He may be receiving the draft plan later this week to review.

h. **Summer Band Concerts:**

- Trustee Salmon reported that $5,000 has been granted from Pratt Northam towards "Music in the Park". Trustee Salmon will contact Lewis County Public Health for their input. The Board authorized Trustee Salmon to move forward on lining up bands. He will report back next month for further Board input.

i. **Pandemic Operations Plan:**

- Mayor Beagle reported that the draft 'Pandemic Operations Plan' has been submitted to the CSEA union for their review. There has not been a response from CSEA as of yet.

j. **Citizen of the Year:**

- Trustee Salmon reported that in cooperation with the Local Government class at LACS, he would like to move forward with the process of taking nominations for a "Village of Lowville Citizen of the Year". The school class is willing to judge the nominee submissions. Information will be posted on the Village website.

k. **RACOG (Village Representation):**

- Trustee Widrick and Trustee Terrillion will be representatives for the Village for RAGOG functions.

l. **Downtown Public Parking Signs:**

- Trustee Widrick reported that he and Supt. Denise have come up with a map and are in contact with NYSDOT for their approval.

New Business:

a. Kraft Surcharge:

- December 2020 - $2,750.

Motion by Trustee Terrillion, seconded by Trustee Salmon to approve of surcharge for December 2020 in the amount of $2,750. All in favor.

b. Budget Amendments:

Motion by Trustee Terrillion, seconded by Trustee Salmon to approve budget amendments as presented. All in favor.

c. Draft Local Law – Tax Cap Override:

Motion by Trustee Salmon, seconded by Trustee Terrillion to set a public hearing to be held for a proposed Tax Cap Override Local Law on March 17th at 4:00 PM. All in favor.

d. Veteran's Park Walking Trail:

- Supt. Denise reported that Kevin Brouillard, County Community Development Specialist, assisted in preparing a grant application for submission to the Green Infrastructure grant program for the installation of a walking trail and other improvements to the Veteran's Park. Supt. Denise explained that drainage work would be included in the project along with other possibilities for the space.

Correspondence:

a. Scott & Vanessa Gilbert – re: Thank you for support of grant application.

b. Karen Peterson (Pratt Northam) – re: Notification of award of $5,000 and approval of grant request for "Music in the Park".

c. Office of Lewis County Community Services (Pat Fralick) – re: Request to use the Soldiers Monument Park for visual displays for a 1-year COVID commemorative display. Mayor Beagle will contact Ms. Fralick with the recommendation to use the Four Corners Park instead of the Soldiers Monument Park as the Village has a local law prohibiting signs at the Soldiers Monument Park.

Officers & Committee Reports:

a. **Village Attorney:**

- None.

b. **Mayor**:

- Mayor Beagle reported that 8 new assorted LED Christmas pole lights have been ordered for next year.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- Chief Roggie reported that he had placed reports in the Board members folders.

e. **Superintendent**:

- Supt. Denise reported that the DPW has been removing snow from side streets. Without a blower, it takes longer using a skidsteer and backhoe.
- Supt. Denise was able to observe a demonstration of a loader with a hydraulic blower from CAT.
- Supt. Denise is also monitoring uncleaned sidewalks.
- DPW staff is also clearing snow from fire hydrants.

f. **Capital / Future Planning**

- Trustee Murphy reported that he had attended the last Comprehensive Plan meeting. The listening workshops and surveys are done.

g. **Personnel:**

- Executive Session.

h. **Finance:**

- Trustee Salmon reported that bank statements have been audited.

i. **Liaisons:**

- Fire Department:
  - Joe Austin reported that he will be putting some messaging out for homeowners to keep hydrants clear.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - There will be no meeting this month – no applications.
- Municipal Board:
  - The next Municipal Board meeting will be held on March 9th, 2021 at 6:00 pm.
- Town:
  - None.
- County:
  - Trustee Salmon reported that he will be working on getting the next utilities economic development payment from the County.
- Recreation:
  - Trustee Murphy reported that there may be some issues in using the school for summer recreation with COVID.
  - Mayor Beagle reported that a new ice rink monitor has been hired to cover until the end of March.

Public Comment:

- None.

Executive Session:

Motion by Trustee Salmon, seconded by Trustee Terrillion to enter executive session to discuss a specific employee hiring issue at 5:25 PM. All in favor.

Motion by Trustee Salmon, seconded by Mayor Beagle to exit executive session at 5:56 PM. All in favor.

Action:

Motion by Trustee Salmon, seconded by Trustee Terrillion to change Court Clerk position from full-time to part-time position of 21 hours a week with scheduling to be determined by the Court effective Feb. 22nd. All in favor.

Adjournment:

5:59 PM - Motion by Trustee Terrillion, seconded by Trustee Salmon to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJR *Clerk/Treasurer*