VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Special/Organizational Meeting Minutes
April 7, 2021

Call to Order

A special meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on April 7, 2021 by Mayor Joseph Beagle.

The meeting opened with the Pledge of Allegiance.

Roll Call:

The following board members were present:

Mayor Joseph Beagle *Trustee Edward Murphy* *Trustee Dan Salmon*
Trustee Charles Terrillion *Trustee Timothy Widrick*

Others present:

Paul Denise *Pamela Roes* *Henry Avallone* *Nick Altmire*

Orders of the Day:

- **Public Hearing – 2021 – 2022 Tentative Budget:**

4:01 PM – Motion by Trustee Murphy, seconded by Trustee Widrick to open the public hearing for the proposed 2021-22 Tentative Budget. All in favor.

4:25 PM – Motion by Trustee Widrick seconded by Trustee Terrillion to close the public hearing. All in favor.

- **Organizational Meeting:**

a. Appointments:

1. Deputy Mayor - Danny Salmon, Term through April 6th, 2022.
2. Associate Village Justice - Rikki Stanton, Term through April 6th, 2022.
3. Deputy Clerk – Wendy Snowden, Term through April 6th, 2022.
4. Village Historian – Charlotte Beagle, Term through April 6th, 2022.

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve appointments as listed above. All in favor.

5. Committees
    a. Capital/Future Planning – Trustee Murphy / Trustee Widrick
    b. Personnel – Trustee Salmon / Trustee Terrillion
    c. Finance – Trustee Murphy / Trustee Salmon

Motion by Trustee Murphy, seconded by Trustee Salmon to approve committee appointments as listed above. All in favor.

6. Liaisons
    a. Fire Department – Trustee Salmon
    b. Police Department – Mayor Beagle / Trustee Widrick
    c. Planning Bd. / ZBA – Trustee Murphy
    d. Municipal Board – Trustee Terrillion
    e. Town – Trustee Terrillion
    f. County – Trustee Salmon

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve Liaisons as listed above. All in favor.

b. Official Undertakings:

1. Action to authorize appropriate insurance coverage (bonding) for relevant municipal officials, including justices.

Motion by Trustee Salmon, seconded by Trustee Widrick to approve Official Undertakings as listed above. All in favor.

c. Official Newspaper:
1. Daily publications: Watertown Daily Times

Motion by Trustee Widrick, seconded by Trustee Salmon to approve official Newspapers as listed above. All in favor.

d. Notification of Regular Meetings:
1. Regular meetings of the Board of Trustees will be on the third Wednesday of each month at 4:00 PM.
2. Location for meetings will be the Village municipal building.

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve notification of regular meetings as listed above. All in favor.

e. Special Meetings:
1. May be called by the Mayor, or by agreement of two Trustees.
2. Trustees will be notified individually by the Village Clerk.
3. Notification to the public and the media will be made as soon as possible after the scheduling of the meeting, with a minimum of seventy-two hours' notice, if that time is available.

Motion by Trustee Widrick, seconded by Trustee Murphy to approve notification of special meetings as listed above. All in favor.

f. Resolutions to Adopt:
1. **#2021-6** Advance Approval of Claims - attached

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve resolution for advance approval of claims. All in favor.

2. **#2021-7** Designation of Depositories Allowance - attached

Motion by Trustee Murphy, seconded by Trustee Salmon to approve resolution designating depositories. All in favor.

3. **#2021-8** Mileage Allowance - attached

   Motion by Trustee Widrick, seconded by Trustee Terrillion to approve resolution for mileage reimbursement at ($0.56). All in favor.

4. **#2021-9** Attendance at Training – attached

   Motion by Trustee Murphy, seconded by Trustee Salmon to approve resolution authorizing Village staff and officers to attend training. All in favor.

g. Rules of Procedure:
   1. Attached.

      Motion by Trustee Salmon, seconded by Trustee Widrick to approve the "Rules of Procedure". All in favor.

h. Date of Next Organizational Meeting:
   1. Next Organizational Meeting will be on Wednesday, April 6th, 2022.

      Motion by Trustee Widrick, seconded by Trustee Murphy to approve next organizational meeting for April 6, 2022. All in favor.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the minutes of the March 17, 2021 regular meeting. All in favor.

Approval of Vouchers:

- None

Unfinished Business:

- **Citizen of the Year:**
  - Trustee Salmon reported that he has 6 nominations to date.
- **Music in the Park:**
  - Trustee Salmon reported that the "Music in the Park" is generating a lot of interest. He has not yet spoken with Public Health about this.

New Business

- Housing Authority Board Appointments:
  - Kathleen Wallace to 3/31/2025

    Motion by Trustee Terrillion, seconded by Trustee Murphy to approve appointment of Kathleen Wallace to the Housing Authority Board to 3/31/2025. All in favor.

  - Penny McCue to 3/31/2026.

    Motion by Trustee Salmon, seconded by Trustee Murphy to approve appointment of Penny McCue to the Housing Authority Board to 3/31/2026. All in favor.

- Alternate Municipal Board Member:
    - Michael Brotherton to 12/31/2022

    Motion by Trustee Salmon, seconded by Trustee Widrick to approve appointment of Michael Brotherton as an Alternate Municipal Board member to 12/31/22. All in favor.

Public Comment:

- None

Correspondence:

- NY State Comptroller – re: Fiscal Stress Score. The Village received a score of "No Designation" in scoring of Fiscal Stress and Environmental Stress, which is a good report.

Officers & Committee Reports:

- Village Attorney – None.
- Mayor – Mayor Beagle gave information to the Board regarding the new Marijuana Regulation and Taxation Act to review. The Board will continue to research for future discussion.
- Clerk/Treasurer – None.
- Chief of Police – None.
- Superintendent – Supt. Denise reported that the new loader had been received. Spring Clean-up started on April 5th.
- Capital/Future Planning – A Comprehensive Plan meeting is scheduled for tonight at 6:30 PM.
- Personnel - None.
- Finance – None.
- Liaisons
    - Fire Department – None.
    - Police Department – None.
    - Planning Bd. / ZBA – None.
    - Municipal Board – Next meeting is on April 13th @ 6:00 PM.
    - Town – Trustee Terrillion reported that there was discussion of the Number 3 Wind Farm at the last Town meeting.

- County – None.
- Recreation – None.

Executive Session:

- None.

Adjournment:

4:26 PM - Motion by Trustee Salmon, seconded by Trustee Murphy to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJZ *Clerk*