VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
May 19, 2021

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on May 19, 2021 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Danny Salmon* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Edward Murphy*

Others:
Paul Denise *Randy Roggie* *Pam Roes* *Kevin Bamann* *Matt Cervini*
Henry Avallone *Richard Defone* *Nick Altmire*
Via Zoom: Atty. Joseph Russell *Mickey Dietrich*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the minutes of the April 21st, 2021 regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #113	$ 83,340.96
F #113	$ 30,342.80
G #113	$ 29,530.46
HA #113	$ 7,559.92

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- Mr. Bamann reported that Highlander is working on the punch list items. Highlander is planning to move out for a few weeks while waiting for the Railroad to install tracks on Trinity Ave. and Shady Ave. before completing paving. The Village will discuss this issue at tomorrow's construction meeting, as the Village does not agree with waiting.

- Municipal Solutions Contract – Water Amendment:

  Motion by Trustee Salmon, seconded by Trustee Widrick to authorize the Mayor to sign the amended contract with Municipal Solutions regarding the Five Streets Water Project for an additional amount of $28,000. All in favor.

- Municipal Solutions Contract – Sewer Amendment:

  Motion by Trustee Widrick, seconded by Trustee Terrillion to authorize the Mayor to sign the amended contract with Municipal Solutions regarding the Five Streets Sewer Project for an additional amount of $6,500. All in favor.

b. **Phase II WWTP Upgrades**:

- Mr. Bamann reported that there will be a pre-bid meeting at the WWTP on the 25th with bid opening on June 8th. Mr. Bamann wanted the Board to know that bids have come in overbudget for these types of projects lately.
- Municipal Solutions Contract Amendment – WQIP Grant (Disinfection).

  Motion by Trustee Murphy, seconded by Trustee Widrick to authorize the Mayor to sign the Municipal Solutions Contract regarding the CFA grant program – Water Quality Improvement Program (WQIP) in the amount of $4,500. All in favor.

c. **Groundwater Well Development Project:**

- Full Environmental Assessment Form – Part 1: GYMO presented an updated EAF which is required with the change of scope of the project. Based on recommendation from NYSDOH a building will be added for treatment of the well water.

  Motion by Trustee Terrillion, seconded by Trustee Salmon to accept Part 1 of the Full Environmental Assessment Form as completed by GYMO and to declare the Village lead agency status. All in favor.

d. **Street Lighting LED Conversion Program:**

- Mayor Beagle reported that National Grid informed him that they expect we will hear from the Public Service Commission soon.

e. **Manufactured Homes – Zoning:**

- Atty. Russell will review the information from Trustee Widrick.

f. **Zoning Changes – Smoke Shops:**

- Trustee Widrick presented information to the Board. Atty. Russell will review.

g. **Downtown Public Parking Signs:**

- Supt. Denise reported that the signs will be installed when the County gets the signs made.

h. **Citizen of the Year:**

- Trustee Salmon reported that seven nominations have been turned over to the LACS government class. The award will be presented in late June or possibly during the fair.

i. **Music in the Park:**

- Trustee Salmon reported that he has four bands scheduled so far.

j. **Town/Village Parking Lot Pavement:**

- The parking lot paving has been completed. The Village DPW will be striping the parking spots.

k. **"Marihuana Regulation and Taxation Act":**

- Discussion was held by the Board regarding this issue. Attorney Russell stated that he plans to have something in the Board's hands prior to the June meeting. He wants to contact Village State representatives and Town State representatives for sample laws going both ways. Municipalities that opt-out are able to later opt-in, but if they opt-in now they are restricted from being able to opt-out later.

l. **Village Court:**

- Trustee Salmon and Trustee Terrillion met with court personnel and made the recommendation to carry on with fulltime hours of 35 hours/week for the Court Clerk for now. The Board will research information on the process of dissolving a Village court.

  Motion by Trustee Terrillion, seconded by Trustee Salmon to approve of fulltime hours for the Court Clerk and to review this issue again in three months. All in favor.

New Business:

a. Budget Amendments:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve of budget amendments as presented for General, Water and Sewer Funds. All in favor.

b. American Rescue Plan Act of 2021:

- The Board was presented with a 'fact sheet' on the American Rescue Plan Act and the allowable uses of funds.

c. 2021-2022 Contracts:

- **Lowville Fire Department - $62,648.92**

  Motion by Trustee Murphy, seconded by Trustee Widrick to authorize the Mayor to sign the Fire Department contract as listed above. All in favor.

- **Lowville Library - $5,000.00**

  Motion by Trustee Murphy, seconded by Trustee Widrick to authorize the Mayor to sign the Library contract as listed above. All in favor.

- **Lowville Central School – Sanding & Sweeping - $6,780.71**

  Motion by Trustee Salmon, seconded by Trustee Murphy to authorize the Mayor to sign the LACS Sanding and Sweeping contract as listed above. All in favor.

- **Lowville Village Band Concerts - $4,000.00**

  Motion by Trustee Widrick, seconded by Trustee Salmon to authorize the Mayor to sign the Village Band concert as listed above. All in favor.

d. Summer Recreation Proposal:

- Double Play Sports provided a 2021 Summer Recreation Proposal in the amount of $50,905. Mayor Beagle reported that this is an increase of nearly $11,000, the Town has indicated that they would split the increase in cost with the Village. It would be for a 6-week program.

Correspondence:

a. American Legion – re: Request for use of Village Veteran's Park to provide entertainment in support of their weekly car shows for June 1st, 8th, 15th, and 22nd and possibly August 31st.

Motion by Trustee Salmon, seconded by Trustee Widrick to approve of request as listed above with the condition that any violations could result in cancellation of their events. All in favor.

b. Email – David & Sarah Nisley – re: Drainage issue on Clinton St. Supt. Denise has made contact with Nisley to resolve issue.

c. NYSEFC – re: Notification that the Consolidated Funding Application – (Green Innovation Grant Program) was not selected for funding.

Officers & Committee Reports:

a. **Village Attorney:**

- None.

b. **Mayor**:

- Mayor Beagle reported that there will be an additional 17 Veteran's Banners installed on poles in the Village.

- Mayor Beagle reported that there will be two new informational signage installed at the Downtown Four Corners Park.

- Mayor Beagle recommend that the Village Code be amended to state - signage prohibited on the Village of Lowville Lions Park by other parties. (Section 132-5). Atty. Russell was asked to draft the local law amendment.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- None.

e. **Superintendent**:

- Supt. Denise reported that the new fountain basin has been installed and new concrete was also installed around the basin. The pine tree has been cut down and the stump will be ground out. A new smaller tree will be planted. Work was also done at the "Y". There will be concrete poured and flowering pots and a tree installed at the "Y".
- Memorial Day week will be the last of the Spring Cleanup.

f. **Capital / Future Planning**

- None.

g. **Personnel:**

- None.

h. **Finance:**

- Bank statement audits for the office have been completed thru February and thru January for the Court.

i. **Liaisons:**

- Fire Department:
  - None.
- Police Department:
  - A Plate Reader has been received by the Police Department.
  - NYSDOT has requested a letter from the Village to investigate the issue of the crosswalk by the Commons.

    Motion by Trustee Salmon, seconded by Trustee Murphy to authorize Trustee Widrick to send a letter to NYSDOT for issue as listed above. All in favor.
- Joint Planning Bd./ZBA:
  - Trustee Murphy reported that the Comprehensive Plan work is going well.
- Municipal Board:
  - The next Municipal Board meeting will be held on June 8th, 2021 at 6:00 pm.
- Town:
  - The Town will be conducting a public hearing tomorrow for their proposed retail cannabis opt-out law.

- County:
  - None.
- Recreation:
  - None.
- RACOG:
  - There have been discussions regarding the Black River Trail plan and information given on the Clean Energy Community Grants and the use of the railroad beds.

Public Comment:

- Richard Defone stated that he would like to see it publicized when the Soldier's Monument Park work is all complete.

Executive Session:

Motion by Trustee Salmon, seconded by Trustee Murphy to enter executive session to discuss collective bargaining contract at 5:55 PM. All in favor.

Motion by Trustee Murphy, seconded by Trustee Terrillion to exit executive session at 6:12 PM. All in favor.

Adjournment:

6:12 PM - Motion by Trustee Salmon, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
PJR *Clerk/Treasurer*