VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
June 16, 2021

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on June 16, 2021 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Danny Salmon* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Edward Murphy*

Others:
Paul Denise *Randy Roggie* *Wendy Snowden* *Kevin Bamann* *Matt Cervini*
Henry Avallone *Richard Defone* *Nick Altmire* *Joe Austin*
Via Zoom: Atty. Joseph Russell *Jean Waterbury, RACOG*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the minutes of the May 19, 2021regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited for abstract #1. All in favor.

A #1	$ 198,601.51
F #1	$ 71,388.83
G#1	$ 57,754.22

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited for abstract #114. All in favor.

A #114	$ 18,743.06
F #114	$ 41,027.91
G #114	$ 22,535.73
HA #114	$ 101,101.81

Unfinished Business:

a. **Five Street/Utility Reconstruction Project**:

- Mr. Bamann reported that Highlander is working on the punch list items and are hoping to be completed by the end of July. The railroad has installed tracks on Shady Ave. and will be paving soon.

b. **Phase II WWTP Upgrades**:

- Bid results:

  1 - General construction: North Country Contractors, LLC

  Motion by Trustee Murphy, seconded by Trustee Salmon to award the general construction bid to North County Contractors, LLC for $3,499,999.00. All in favor.

  2 – Electrical Construction: SC Spencer Electric, Inc,

  Motion by Trustee Widrick, seconded by Trustee Murphy to award the electrical construction bid to SC Spencer Electric, Inc. for $868,600.00. All in favor.

  3 – Mechanical Construction: ENI Mechanical, Inc.

  Motion by Trustee Murphy, seconded by Trustee Widrick to award the mechanical construction bid to ENI Mechanical, Inc. for $14,500. All in favor.

  4 – Lagoon Construction: American Process Group, Inc.

  Motion by Trustee Salmon, seconded by Trustee Widrick to reject the lagoon construction bid for $4,210,925.00 at this time due to the availability of supplies needed for the job. All in favor.

c. **Groundwater Well Development Project:**

- Correspondence - NYSEFC – Notification of WIIA grant deadline.
- Correspondence – Request from Village to NYSEFC for extension on WIIA grant funding.
- Mr. Bamann reported that part II & III of the SEQR will be completed at next month's meeting. It is expected that an amended bond resolution will be presented at next month's meeting.

d. **Street Lighting LED Conversion Program:**

- No update.

e. **Manufactured Homes – Zoning:**

- Atty. Russell will draft a local law for next month's meeting.

f. **Zoning Changes – Smoke Shops:**

- Atty. Russell will draft a local law for next month's meeting.

g. **Downtown Public Parking Signs:**

- No update.

h. **Citizen of the Year:**

- Trustee Salmon reported that seven nominations were received, and Josh Fitzgerald was the recipient. The award will be presented after the fair parade at the Lewis County Fair and at the July meeting providing the plaques are in.

i. **Music in the Park:**

- Trustee Salmon reported that he has all the bands booked with money left towards next year's concert series. Lee Hinkleman will provide the publicity for the bands with the American Legion's car show advertising.

j. **"Marihuana Regulation and Taxation Act":**

Motion by Trustee Murphy, seconded by Trustee Widrick to move forward with a local law to opt out of the Marihuana Regulation and Taxation Act. All in favor.

Motion by Trustee Murphy, seconded by Trustee Terrillion to set a public hearing at the July 14th meeting at 4pm. All in favor.

k. **Village of Lowville Lions Park –** Prohibition of signs:

- Attorney Russell will draft an amended local law for the next meeting.

l. **Village Court:**

- Attorney Russell will provide information for the board to review at the next meeting.

m. **Crosswalks by The Commons:**

- Trustee Widrick and Superintendent Denise met with DOT officials and are working on a resolution for the crosswalk.

n. **July Board Meeting**

Motion by Trustee Murphy, seconded by Trustee Terrillion to change the July 21, 2021meeting to July 14, 2021 due to the fair. All in favor.

New Business:

a. Kraft Surcharges:

- April - $4,500

Motion by Trustee Murphy, seconded by Trustee Widrick to approve the April Kraft surcharges. All in favor.

- May - $5,000

Motion by Trustee Widrick, seconded by Trustee Murphy to approve the May Kraft surcharges. All in favor.

b. Lewis County Fair Parade:

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve Resolution # 2021-10 for the Fair Parade detour. All in favor.

Motion by Trustee Widrick, seconded by Trustee Murphy to approve the parking restriction for the Fair Parade. All in favor.

c. Standard Work Day and Reporting Resolution for Elected & Appointed Officials:

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve resolution as presented.

Mayor Beagle, Trustee Salmon, Trustee Terrillion, Trustee Murphy aye. Trustee Widrick recused. Motion passed.

d. Shady Ave. Outdoor Dining:

- The Board would like the business owners to be approached about the possibility of outdoor dining this summer. Chief Roggie and Joe Austin spoke from the Emergency Services prospective about closing Shady Ave. as was done once last year.

Correspondence:

a. Office of Lewis County Planning & Community Development – re: Site Plan Review- Tug Hill Artisan Roasters.

b. Excellus BlueCross – re: Notification of filing of request for rate increase.

c. Jeremiah Papineau – re: Cream Cheese Festival.

d. Jane Pinkham – request to use the park for family get together on July 11th. Approximately 100 people could be in attendance. It was requested by the Board to obtain a certificate of liability insurance.

e. LACS – requesting road closures for the upcoming senior class graduation. The closures are on State roads therefore the school will be referred to NYSDOT for permission.

Officers & Committee Reports:

a. **Village Attorney:**

- None.

b. **Mayor**:

- None.

c. **Clerk/Treasurer**:

- None.

d. **Chief of Police**:

- None.

e. **Superintendent**:

- Supt. Denise reported that the new fountain was broke upon installation. A claim has been turned into the insurance company. Supt. Denise is looking into purchasing another.
- Supt. Denise reported that the Village is still in a water conservation watch and continues to be monitored.

f. **Capital / Future Planning**

- None.

g. **Personnel:**

- The Police Dept. has started contract negotiations.

h. **Finance:**

- Bank statement audits for the Court are up to date.

i. **Liaisons:**

- Fire Department:
  - The Budget for 2022 has been approved.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.
- Municipal Board:
  - The next Municipal Board meeting will be held on July 13th, 2021 at 6:00 pm.
- Town:
  - None.
- County:
  - None.
- Recreation:
  - None.
- RACOG:
  - None.

Public Comment:

- Richard Defone stated that he would like to see Bostwick Street striped and the bike lane striped differently soon.

Executive Session:

Motion by Trustee Terrillion, seconded by Trustee Salmon to enter executive session to discuss personnel issues at 5:17 PM. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Widrick to exit executive session at 5:37 PM. All in favor.

Adjournment:

5:38 PM - Motion by Trustee Terrillion, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
WSS *Deputy Clerk*