**VILLAGE OF LOWVILLE**
**BOARD OF TRUSTEES**

*Meeting Minutes*
**December 15, 2021**

**Call to Order**
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:01 PM on December 15th, 2021, by Mayor Joseph Beagle.

**Roll Call:**
Meeting included the following board members:
*Mayor Joseph Beagle* *Trustee Dan Salmon* *Trustee Charles Terrillion*
*Trustee Timothy Widrick* *Trustee Edward Murphy*

Others:
*Paul Denise* *Danielle St. Louis* *Mickey Dietrich* *Henry Avallone*
*Atty. Joseph Russell* *Joe Austin* *Phil Turck* *Nick Altmire*
*Matt Cervini*

**Orders of the Day:**

- **Public Hearing – Sewer Rate Increase:**

  *4:02 PM – Motion by Trustee Terrillion, seconded by Trustee Murphy to open the public hearing for the increase of sewer rates by 2.5% for the November 2022 billing period. All in favor.*

  *4:48PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to close the public hearing. All in favor.*

**Approval of Minutes/Excuse Board Members:**
*Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the minutes of the November 17, 2021, regular meeting. All in favor.*

**Approval of Vouchers:**
*Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.*

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|---|---|
| A #007 | $ 16,393.56 |
| F #007 | $ 24,460.49 |
| G#007 | $ 19,036.25 |
| HA #007 | $744,172.97 |

**Unfinished Business:**

a. **Five Street/Utility Reconstruction Project:**
   - Matt Cervini, GYMO, noted that they searched for a lot of cleanouts and water shutoffs, many were found. A draft of the "As Builts" is being conducted and it will be sent to Highlander for any final comments.

b. **Phase II WWTP Upgrades**:
   - Matt Cervini, GYMO, reported that the electrician, S.C. Spencer, is finishing up the conduits for the main building and the blower building. All the wires and connections

still need to be made. Henderson Brothers, a subcontractor of North Country Contractors (NCC) has been working in the blower building. The floor has been demoed and they are preparing to pour the new foundation next week. FRP and insulation will then begin. Pay applications #1 and #3 are ready to be paid.

- Mayor Beagle noted that the pay applications noted by Matt are included in the tonight's voucher amounts.

c. **Groundwater Well Development Project:**

- Matt Cervini, GYMO, stated that they are working on the design and trying to get a submission back to the Health Department this month. Blue Line Engineering and GYMO worked with Seth Lapp this past week. Testing was conducted to try to calibrate the size of the equipment needed for the treatment.

d. **Street Lighting LED Conversion Program:**

- Mayor Beagle stated the equipment is currently being stored at the sewer plant. He stated that the contractors are still working in Carthage and will eventually be making their way to the Village.

e. **Rezoning of Industrial Zone Options:**

- Trustee Widrick noted that a Zoom meeting is set for next Wednesday at 2PM.

f. **Sewer Rate Increase for November 2022:**

*Motion by Trustee Salmon, seconded by Trustee Widrick to approve the increase of sewer rates by 2.5% for the November 2022 billing period. All in favor.*

g. **Village Code Update:**

- Clerk St. Louis stated that she spoke to Mary Beth from General Code. Local Law 7-2021 for abolishing the Village Court is referenced in several sections throughout the Village Code. Two of these sections have been sent to Atty. Russel for legal council on how the wording should be updated. Once this is received and sent to General Code, a final quote will be received for updating the General Code through 2021.

**New Business:**

a. **Kraft Sewer Surcharges:**

- November 2021 - $0

b. **Municipal Board Appointment - Joseph Zehr as Chairman to 12/31/2026:**

*Motion by Mayor Beagle, seconded by Trustee Terrillion to appoint Joseph Zehr as Chairman of the Municipal Board through 12/31/2026. All in favor.*

c. **Planning and Zoning Board - Henry Avallone to 12/31/2026:**

*Motion by Mayor Beagle, seconded by Trustee Murphy to reappoint Henry Avallone to the Planning and Zoning Board through 12/31/2026. All in favor.*

d. **Music in the Park:**

- Mayor Beagle stated that Trustee Salmon has been working on obtaining a grant. During discussions for obtaining the grant, it was suggested that the Village infuse funding to assist with grant funding. Mayor Beagle suggested that money be budgeted for "Music in the Park" in the upcoming 2022-2023 budget.

*Motion by Trustee Widrick, seconded by Trustee Terrillion to suggest that $2,500 be budgeted for Music in the Park for the upcoming 2022-2023 budget. All in favor.*

e. **Chemical Bid Results:**

**Slack Chemical**

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| Liquid Caustic 50% | - | $5.479/gal - $85.19 / 15-gal drum |
| Chlorine | - | $2.13/unit - $319.44 / 150 lb. cylinder |
| Sodium Hypochlorite (Superchlor) | | $4.29/gal - $21.45 / 5 gal |
| Zinc Orthophosphate (Carus) | | $14.95/gal - $488.50 / 30-gal drum |
| Hydrogen Peroxide 50% (Wastewater) | | $3.987/gal - $1315.71 / 330-gal tote |

**Holland Company Inc**

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|---|---|
| Polyaluminum Chloride (Wastewater) | $0.24/ wet lb. |

*Motion by Trustee Salmon, seconded by Trustee Widrick to award chemical bids to Slack Chemical and Holland Company Inc. as listed above. All in favor.*

**Correspondence:**

a. RACOG – re: December 2021 Newsletter

b. Lowville Fire Department – re: Annual Member's Banquet

**Officers & Committee Reports:**

a. **Village Attorney:**

- None.

b. **Mayor:**

- Mayor Beagle shared that the radio station asked for permission to play Christmas music at the four corners, near the clock. The clock is capable of playing music, but a speaker can be placed in the area as well. The Board did not see any issues with this idea.
- Mayor Beagle addressed the issue of tractor trailers parking on Water Street. The sewer clean out, new sidewalks, and the water curb stops are being runover. Mayor Beagle asked the Board for permission to write a letter to both tractor trailer owners regarding parking on the sidewalks. Per Atty. Russell's recommendation, letters will be sent.
- Mayor Beagle informed that the International Dump Truck and Sander were put on Auctions International. The high bid was $50,200. Mayor Beagle and DPW Superintendent Paul Denise both agreed this price was low and believe the vehicle is valued between $70-75,000. One of the bidders sent a letter stating his interest and

offered $60,000 to the Board. It was suggested that the Village keep the vehicle and try to rebid next year.
- Mayor Beagle noted the DRI was awarded to Massena and Tupper Lake.
- Tug Hill Roasters is interested in doing a possible 15-year PILOT. Currently the property is tax-exempt, and the Village does not receive revenue.

c. **Clerk/Treasurer:**

- Clerk St. Louis informed the Board that BAN proceeds were received for Phase II but are still waiting on the long-term financing for Five Streets Water.

d. **Chief of Police:**

- None.

e. **Superintendent:**

- None.

f. **Capital / Future Planning:**

- Trustee Murphy noted that proceeds for "Music in the Park" were previously discussed. He noted he would talk with Supt. Denise, Chief of Police Roggie, and Clerk St. Louis for items to be addressed for this upcoming budget. He also shared that the final draft of the Comprehensive Plan is completed, and the implementation process is being discussed.

g. **Personnel:**

- Trustee Salmon requested a short executive session to discuss personnel issues involving the police department.

h. **Finance:**

- None.

i. **Liaisons:**
- Fire Department:
  - None.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - None.
- Recreation:
  - Mayor Beagle shared that the Lowville Skating Rink was supposed to open. Due to the power outages the ice melted and now needs to be rebuilt.
- RACOG:
  - None.

**Public Comment:**

- None.

**Executive Session:**

*4:50 PM -Motion by Trustee Murphy, seconded by Trustee Salmon to enter executive session to discuss personnel issues involving the police department. All in favor.*

*5:05 PM - Motion by Trustee Terrillion, seconded by Trustee Widrick to exit executive. All in favor.*

**Adjournment:**

*5:06 PM - Motion by Trustee Terrillion, seconded by Trustee Widrick to adjourn the meeting. All in favor.*

Minutes submitted by: _____
*DLS*