VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
February 16, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 3:56 PM on February 16th, 2022, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Dan Salmon* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Ed Murphy*

Others:
Paul Denise *Danielle St. Louis* *Henry Avallone* *Richard Defone*
Joe Austin *Nick Altmire* *Matt Cervini*
Atty. Joseph Russell *Kevin Bamann* *Mickey Dietrich*

Orders of the Day:

- **Public Hearing - Local Law Amendment – Sidewalks:**

  4:00 PM – Motion by Trustee Widrick, seconded by Trustee Murphy to open public hearing for local law amendment regarding sidewalks. All in favor.

  Public Comment:

- Richard Defone asked if the Board would consider adding crosswalks and fire hydrants to the local law regarding sidewalks.

  4:42 PM - Motion by Trustee Widrick, seconded by Trustee Terrillion to close the public hearing for local law amendment regarding sidewalks. All in favor.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the minutes of the January 19, 2022, regular meeting. All in favor.

Approval of Vouchers:
Motion by Trustee Salmon, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #010	$ 57,573.93
F #010	$ 79,123.05
G #010	$ 26,612.37
HA #010	$174,263.55

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**
   - Matt Cervini, GYMO, stated they are working on finalizing the paperwork and financing.

- A proposed amendment to the Municipal Solutions agreement has been received. This amendment resulted from a longer than projected timeline to construct and close out with funding agencies.

  Motion by Trustee Widrick, seconded by Trustee Terrillion to authorize Mayor Beagle to sign the amended agreement. All in favor.

b. **Phase II WWTP Upgrades:**

- Kevin Bamann, GYMO, stated that not much construction has occurred over the past month. He stated that progress is being made with American Process Group (APG) and liner submittals are being received. GYMO will rebid the aeration and diffuser equipment. It was noted that a PayApp for North County Contractors has been received.

c. **Groundwater Well Development Project:**

- Kevin Bamann, GYMO, noted that progress is being made with the DEC on getting the water supply permits completed. He stated that they are waiting to receive comments from the DOH on the resubmission.

d. **Street Lighting LED Conversion Program:**

- Mayor Beagle stated the project is moving forward and the crew is currently waiting on a permit from New York State.

e. **Rezoning of Industrial Zone Options:**

- Trustee Widrick asked the Board to review the proposed changes to "Neighborhood Commercial Two" and a proposed draft to the resolution.

f. **Village Code Update:**

- Clerk St. Louis stated the General Code update has been completed through December 31, 2021. Going forward, an update will be considered every six months to keep the Code current.

g. **Comprehensive Plan:**

- Mayor Beagle noted that the information was sent to the County Planning Board, and we are on their agenda for this month. Everything seems to be on track and moving forward at this point in time.

h. **Local Law Amendment - Sidewalks:**

- The amendment to the sidewalk law states that no vehicle of any kind shall be parked or stopped on any sidewalk within the Village at any time.

  Motion by Trustee Widrick, seconded by Trustee Murphy to adopt local law amendment. All in favor.

i. **Lewis County Facilities Improvement Project- re: Lead Agency:**

- A letter that was drafted for the County in response to the County requesting Lead Agency on a project located in the Village.

  Motion by Trustee Salmon, seconded by Trustee Widrick to authorize Mayor Beagle to sign and send the letter on behalf of the Village. All in favor.

j. **Music in the Park:**

- Trustee Salmon stated that Pratt-Northam has approved $2,500 for Music in the Park. He noted that AmeriCU Credit Union has approved a $750 sponsorship for Citizen of the Year and Music in the Park.

New Business:

a. **Kraft Water Surcharges:**
- January 2022 - $5,000 (Water)

Motion by Trustee Murphy, seconded by Trustee Widrick to approve the January 2022 Kraft surcharge. All in favor.

b. **Independent Accountants Agreed-Upon Procedures Report:**
- Village of Lowville & Village of Lowville Justice Court:

Motion by Trustee Terrillion, seconded by Trustee Widrick to accept the Independent Accounts Agreed-Upon Procedures Report for fiscal year 2020-2021. All in favor.

- Mayor Beagle informed that the Valley View Housing Authority audit will be on file in the clerk's office.

c. **Local Law Amendment- re: Waters Terrace Parking:**
- The proposed amendment to the local law would state no parking on either side, North or South, of Waters Terrace.

Motion by Trustee Salmon, seconded by Trustee Murphy to set a public hearing to be held for a proposed Amendment for Waters Terrace Parking on March 16, 2022, at 4:00 PM.

d. **Draft Local Law - Tax Cap Override:**

Motion by Trustee Murphy, seconded by Trustee Terrillion to set a public hearing to be held for a proposed Tax Cap Override Local Law on March 16, 2022, at 4:00 PM.

e. **Municipal Solutions Contact Amendment:**
- See Five Street/Utility Reconstruction Project

f. **Lewis County Solid Waste Sludge Disposal:**
- Mayor Beagle stated that the County has agreed to waive the tipping fees associated with the sewer project. Per recommendation by the Municipal Board, the Village was asked to waive the sludge charges from Lewis County Solid Waste for three years in exchange for the tipping fees being waived by the County.

Motion by Trustee Salmon, seconded by Trustee Widrick to approve mailing a letter stating that the sludge charges will be waived for three years so long as the County does not charge the tipping fees for the sewer project.

Correspondence:

a. RACOG – re: February 2022 Newsletter

Officers & Committee Reports:

a. **Village Attorney:**
- None.

b. **Mayor:**

- Mayor Beagle noted that Valley View Housing Authority will have an upcoming vacancy for their Board.

c. **Clerk/Treasurer:**

- Clerk St. Louis stated budget planning has begun and hopes to have a draft for next month's meeting.

d. **Chief of Police:**

- Absent.

e. **Superintendent:**

- Supt. Denise noted that there had been several watermain breaks. He noted that the new loader and blower are working well.

f. **Capital / Future Planning:**

- None.

g. **Personnel:**

- Mayor Beagle asked for executive session to discuss police contract negotiations.

h. **Finance:**

- None.

i. **Liaisons:**

- Fire Department:
  - None.
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - None.
- Recreation:
  - None.
- RACOG:
  - Mickey Dietrich noted that they are working with Casandra Buell on the Shared Services Agreement.

Public Comment:

- None.

Executive Session:

4:52 PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to enter executive session to discuss police contract negotiations. All in favor.

5:06 PM - Motion by Trustee Murphy, seconded by Trustee Salmon to exit executive session. All in favor.

Adjournment:

5:07 PM - Motion by Trustee Terrillion, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS