VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Special/Organizational Meeting Minutes
April 6, 2022

Call to Order

A special meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on April 6, 2022, by Mayor Joseph Beagle.

Roll Call:

The following board members were present:

Mayor Joseph Beagle *Trustee Edward Murphy* *Trustee Charles Terrillion*

Others:

Danielle St. Louis *Henry Avallone* *Joe Austin*

Orders of the Day:

- **Public Hearing – 2022 – 2023 Tentative Budget:**

4:01 PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to open the public hearing for the proposed 2022-23 Tentative Budget. All in favor.

Henry Avallone addressed the reason for the justice court expenses following the abolishment of the court. He asked for clarification of the transfer of function for the abolishment of the justice court. He also questioned the loss of personnel in the Clerk Office.

4:20 PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to close the public hearing. All in favor.

- **Organizational Meeting:**

a. Appointments:
   1. Deputy Mayor - Dan Salmon, Term through April 5th, 2023.
   2. Deputy Clerk – Wendy Snowden, Term through April 5th, 2023.
   3. Village Historian – Charlotte Beagle, Term through April 5th, 2023.

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve appointments as listed above. All in favor.

   4. Committees
      a. Capital/Future Planning – Trustee Salmon / Trustee Widrick
      b. Personnel – Trustee Widrick / Trustee Terrillion
      c. Finance – Trustee Terrillion / Trustee Murphy

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve committee appointments as listed above. All in favor.

   5. Liaisons
      a. Fire Department – Trustee Salmon
      b. Police Department –Trustee Widrick
      c. Planning Bd. / ZBA – Trustee Murphy
      d. Municipal Board – Trustee Terrillion

e. Town – Trustee Terrillion
f. County – Trustee Salmon

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve Liaisons as listed above. All in favor.

b. Official Undertakings:

1. Action to authorize appropriate insurance coverage (bonding) for relevant municipal officials.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve Official Undertakings as listed above. All in favor.

c. Official Newspaper:

1. Daily publications: Watertown Daily Times

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve official Newspapers as listed above. All in favor.

d. Notification of Regular Meetings:

1. Regular meetings of the Board of Trustees will be on the third Wednesday of each month at 4:00 PM.
2. Location for meetings will be the Village municipal building.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve notification of regular meetings as listed above. All in favor.

e. Special Meetings:

1. May be called by the Mayor, or by agreement of two Trustees.
2. Trustees will be notified individually by the Village Clerk.
3. Notification to the public and the media will be made as soon as possible after the scheduling of the meeting, with a minimum of seventy-two hours' notice, if that time is available.

Motion by Mayor Beagle, seconded by Trustee Murphy to approve notification of special meetings as listed above. All in favor.

f. Resolutions to Adopt:

1. **#2022-1** Advance Approval of Claims - attached

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve resolution for advance approval of claims. All in favor.

2. **#2022-2** Designation of Depositories Allowance - attached

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve resolution designating depositories. All in favor.

3. **#2022-3** Mileage Allowance - attached

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve resolution for mileage reimbursement at ($0.56). All in favor.

4. **#2022-4** Attendance at Training – attached

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve resolution authorizing Village staff and officers to attend training. All in favor.

g. Rules of Procedure:
   1. Attached.

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the "Rules of Procedure". All in favor.

h. Date of Next Organizational Meeting:
   1. Next Organizational Meeting will be on Wednesday, April 5th, 2023.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve next organizational meeting for April 5, 2023. All in favor.

Approval of Minutes/Excuse Board Members:

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the minutes of the March 16, 2022, regular meeting. All in favor.

Motion by Trustee Terrillion seconded by Trustee Murphy to excuse Trustee Widrick and Trustee Salmon from the special meeting. All in favor.

Approval of Vouchers:

- None

Unfinished Business:

a. Local Law -re: No Parking for Waters Terrace:

- No current movement. Will be revisited at the next regular meeting.

New Business

a. Housing Authority Board Appointments:

- No current movement. Will be revisited at the next regular meeting.

Correspondence:

- None.

Officers & Committee Reports:

a. Village Attorney:
- None.

b. Mayor:
- None.

c. Clerk/Treasurer:
- None.

d. Chief of Police:
- None.

e. Superintendent:
- None.

f. Capital/Future Planning:
- None.

g. Personnel:
- None.

h. Finance:

- None.

i. Liaisons:

- Fire Department – None.
- Police Department – None.
- Planning Bd./ZBA – None.
- Municipal Board – None.
- Town – None.
- County – None.
- Recreation – None.

Public Comment:

- None

Executive Session:

- None.

Adjournment:

4:21 PM - Motion by Trustee Murphy, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS