VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
June 15, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on June 15th, 2022, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Timothy Widrick*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:
Danielle St. Louis *Randy Roggie* *Henry Avallone*
Joe Austin *Atty. Joseph Russell*
Kevin Bamann *Nick Almire* *Richard Defone*

Orders of the Day:

- Proclamation and Village of Lowville key presented to the 3-10 General Support Aviation Battalion, 10th Combat Aviation Brigade, 10th Mountain Division, along with their leadership.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the minutes of the May 26, 2022, special meeting. Trustee Salmon abstained. All in favor.

Approval of Vouchers:
Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the vouchers as audited. All in favor.

A #014	$ 8,376.06
F #014	$ 45,272.67
G #014	$ 14,679.67
HA #014	$823,783.75
A #01	$119,727.05
F #01	$ 32,550.04
G #01	$ 28,052.72

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**
   - Mayor Beagle stated the Village is still waiting for EFC to close out the long-term financing for the sewer portion of the project.

b. **Phase II WWTP Upgrades:**
   - Resolution 2022-7 Sewer Sludge Removal Reserve Fund

- Kevin Bamann, GYMO, stated that all contractors have been progressing onsite. Bids were opened on May 24, 2022, for the aeration and diffuser equipment. Henderson Bros. Contracting, Inc. was the only bidder. Due to the pending bond resolution, the bid cannot be awarded until the permissive referendum and the twenty-day estoppel notice are surpassed.

c. **Groundwater Well Development Project:**

- Bid results (see attached):
  1 – General Construction with Bid Item #22 HDPE Alternate Accepted: Manfred Construction

  Motion by Trustee Terrillion, seconded by Trustee Murphy to award the general construction bid with bid item #22 HDPE alternate to Manfred Construction for $2,076,333.00. All in favor.

  2 – Electrical Construction: S.C. Spencer Electric, Inc.

  Motion by Trustee Widrick, seconded by Trustee Murphy to award the electrical construction to S.C. Spencer Electric, Inc. for $1,235,900.00. All in favor.

- Kevin Bamann, GYMO, noted that the documents were written for contractors to begin work in Spring 2023 but both contractors have stated that they would like work to begin Fall 2022.

d. **Street Lighting LED Conversion Program:**

- National Grid is reviewing the three new installations. Information for the new lights was provided to National Grid and inspections are pending for the disconnect switches.

e. **Rezoning of Industrial Zone Options:**

- No update. The draft is going before the County Planning Board on June 16, 2022.

Motion by Trustee Salmon, seconded by Trustee Widrick to schedule a public hearing for the July 20th meeting at 4pm. All in favor.

f. **Comprehensive Plan:**

- Currently still being reviewed and revised.

g. **Citizen of the Year Award:**

- Trustee Salmon stated that the nomination has been determined. The award will be presented at the Fairgrounds on July 19th. The winning applicant will receive a plaque, have his/her name added to the wall, and receive a gift certificate to a local establishment. The person nominating the winning applicant will also receive a gift certificate to a local establishment.
- Supt. Denise and the DPW were acknowledged through a letter from Larry & Florence Goodheart.

h. **Music In the Park:**

- Trustee Salmon noted that the roster of bands is on the Village website.

Motion by Trustee Salmon, seconded by Trustee Murphy to not permit food trucks at these events. All in favor.

i. **Summer Recreation:**
- Mayor Beagle stated the contract has been signed and partial payment has been authorized with the vouchers.
- Trustee Salmon noted that the County will pay $300 per child for each child not residing within the Village. The total amount the County will pay will be contingent upon how many outside child attend and participate in the program.

j. **Joule Assets:**
- Trustee Widrick addressed the Board regarding a presentation on the idea of community solar. The Board agreed to a presentation and Trustee Widrick will check into the availability.

k. **Juneteenth Holiday:**
Motion by Trustee Salmon, seconded by Trustee Terrillion to close the Village offices and departments on June 20, 2022, in observance of Juneteenth. All in favor.

New Business:

a. **Kraft Surcharges:**
- May 2022 - $0 (Sewer)
- May 2022 - $0 (Water)

b. **Fair Parade Detour:**

Motion by Trustee Salmon, seconded by Trustee Murphy to approve Resolution #2022-6 for the Fair Parade detour. All in favor.

Motion by Trustee Murphy, seconded by Trustee Widrick to approve the parking restriction for the Fair Parade. All in favor.

Correspondence:

- RACOG – re: June 2022 Newsletter
- Lowville Academy and Central School – re: Davenport Place Sign

Motion by Trustee Salmon, seconded by Trustee Murphy to schedule a public hearing regarding no left turns on Davenport between the hours of 7:30-9:00am and 2:30-4:00pm during school days for the July 20th meeting at 4pm. All in favor.

- Lewis County – re: Ryan Piche letter
- NYS DOT – re: Milling and Paving
- Food Truck Fridays
- Lewis County Historical Society – re: Donation of Old Fountain

Officers & Committee Reports:

a. Village Attorney:
- None.

b. Mayor:

- Mayor Beagle received a quote from White's Clock and Carillon Northeast Inc. for servicing the clock on the four corners. The total cost for a one-year complete maintenance agreement is $550. The quote does not include replacement parts or a complete overhaul. Each maintenance call includes up to two hours of labor with additional hours billed at $90/hour.

  Motion by Trustee Salmon, seconded by Trustee Widrick to accept quote for a one-year maintenance agreement with White's Clock and Carillon Northeast Inc. All in favor.

c. Clerk/Treasurer:

- None.

d. Chief of Police:

- None.

e. Superintendent:

- Supt. Denise informed that Barrett's will begin milling streets for paving. He stated that Campbell Street, Sharp Street, Highland Avenue, Jackson Street, part of Ross Road, and the lower end of Clinton Street will be paved. He noted a drainage project occurring on Jackson Street, stating this project would need to be completed prior to paving.
- The fountain is 100% complete, the LED lights have been installed and are working.
- Three quotes were received to spray foam the inside ceiling of the DPW garage. Northern Spray Foam and Contracting, LLC was the lowest quote for $17,000.
- A pickleball court is being added to Veteran's Park.
- A grant is being pursued for the walkway at Veteran's Park.
- The Village Band is buying a storage building which will be installed near the bandstand.

f. Capital / Future Planning:

- Trustee Salmon would like to draft a schedule/sketch plan of assets to assist in restricted funds for budgeting purposes.

g. Personnel:

- None.

h. **Finance:**

- Trustee Murphy noted the audits of the office have been completed through March.

i. **Liaisons:**

- Fire Department:
  - Trustee Salmon informed that the Fire Department is in the planning stage of a Junior Fire Department for ages 16-17 so they have an option of joining and undergoing some training prior to turning 18 years of age.
- Police Department:
  - None.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - Trustee Salmon noted that "Rails to Trails" is a very questionable topic and the Village should keep an eye on what it will entail from the Village standpoint.

- Recreation:
  - None.
- RACOG:
  - None.

Public Comment:

- Henry Avallone noted that cars are parking in both directions on the same side of the street on Davenport and Park Avenue. He addressed the new sidewalk law and the issue of residents still parking on the sidewalks.
- Richard Defone stated that the new Christmas tree is dying.

Executive Session:

- None.

Adjournment:

5:11 PM - Motion by Trustee Salmon, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS