VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
July 20, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on July 20th, 2022, by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Timothy Widrick*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:

Danielle St. Louis *Paul Denise* *Henry Avallone*
Atty. Joseph Russell *Kevin Bamann* *Nick Almire*

Orders of the Day:

- **Public Hearing – No Left Turn on Davenport Place**
  4:01 PM – Motion by Trustee Terrillion, seconded by Trustee Widrick to open the public hearing for the proposed local law for no left turn on Davenport Place. All in favor.

  Henry Avallone questioned the timing restraints of the no left turn.

  Paul Denise informed that NYS DOT has done studies at this area to report the busiest times, helping reduce the amount of traffic.

  4:38 PM - Motion by Trustee Salmon, seconded by Trustee Murphy to close the public hearing. All in favor.

- **Presentation by Joule Assets- re: Clean and Renewable Energy for Community Power**

- **Public Hearing – Rezoning of Industrial Zones**
  4:22 PM - Motion by Trustee Murphy, seconded by Trustee Terrillion to open the public hearing for the proposed rezoning of industrial zones local law. All in favor.

  Trustee Widrick stated that the County's review noted some punctuation and grammatical errors needing correction. The intent of the rezoning change also needs to be better explained.

  4:40 PM - Motion by Trustee Salmon, seconded by Trustee Murphy to close the public hearing. All in favor.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Widrick, seconded by Trustee Murphy to approve the minutes of the June 15, 2022, regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #02	$ 188,675.87
F #02	$ 55,837.51
G #02	$ 31,188.90
HA #02	$1,451,886.24

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**

- Mayor Beagle stated that a proposed amendment to the Municipal Solutions agreement has been received. He explained that since the project has not yet closed into long-term financing with NYS EFC, the outstanding Bond Anticipation Notes will need to be renewed which was not included in the project scope. The amendment does not change the estimated total fee.

b. **Phase II WWTP Upgrades:**

- Mayor Beagle stated that a proposed amendment to the Municipal Solutions agreement has been received. He explained that since the project has not yet closed into short-term financing with NYS EFC, the outstanding Bond Anticipation Notes will need to be renewed which was not included in the project scope. The amendment will modify the contract to update the language for Bond Anticipation Note Borrowing Scope of Services and include Appendix B. The amendment will increase the estimated fee by $5,000 for a total estimated fee of $33,500.

  Motion by Trustee Terrillion, seconded by Trustee Murphy to approve and authorized the Mayor to sign the amended agreement for $5,000. All in favor.

- Bid results:
  1 – Henderson Bros. Construction, Inc.

  Motion by Trustee Salmon, seconded by Trustee Terrillion to award the aeration and diffuser equipment construction bid to Henderson Bros. Construction, Inc. for $994,832.00 and sign the Notice of Award. All in favor.

- Kevin Bamann, GYMO, stated that contractors have been onsite. American Process Group (APG) have been focused on desludging and dewatering the lagoons.

c. **Groundwater Well Development Project:**

- Mayor Beagle stated that a proposed amendment to the Municipal Solutions agreement has been received. He explained that since the project has not yet closed into short-term financing with NYS EFC, the outstanding Bond Anticipation Notes will need to be renewed which was not included in the project scope. The amendment will modify the contract to update the language for Bond Anticipation Note Borrowing Scope of Services. The amendment will increase the estimated fee by $1,500 for a total estimated fee of $27,750.

  Motion by Trustee Murphy, seconded by Trustee Widrick to approve and authorized the Mayor to sign the amended agreement for $1,500. All in favor.

- Kevin Bamann, GYMO, noted he has the contracts for Manfred Construction and S.C. Spencer, as well as the Notice of Awards.

Motion by Trustee Murphy, seconded by Trustee Salmon to sign the contract agreement and Notice of Award for S.C. Spencer Electric, Inc. All in favor.

Motion by Trustee Widrick, seconded by Trustee Murphy to sign the contract agreement and Notice of Award for Manfred Construction subject to attorney approval of insurance requirements and bonds. All in favor.

d. **Street Lighting LED Conversion Program:**
- National Grid has approved the three new installations. The Village is still awaiting inspections for the disconnect switches. The work should be complete by the end of July.

e. **Proposed Local Law #5-2022 - Rezoning of Industrial Zone Options:**
Motion by Trustee Murphy, seconded by Trustee Terrillion to adopt Local Law #5-2022 for rezoning of industrial zone options contingent on the changes stated by Trustee Widrick stated during public comment. All in favor.

f. **Comprehensive Plan:**
- The final draft was provided to the Board for review.

Motion by Trustee Salmon, seconded by Trustee Widrick to authorize the final draft of the Comprehensive Plan be sent to the County dependent on the Town of Lowville's approval. All in favor.

g. **Citizen of the Year Award:**
- Trustee Salmon stated Doug Hanno received the award. Currently, applications for next year's nomination are available at the Fair Booth and will also be added to the Village website. The award was sponsored by AmeriCU.

h. **Music In the Park:**
- Trustee Salmon stated the concerts are going well. He stated he received a proposal from Raymond Moore regarding a movie night in the park. The proposal is $750.00 which includes two speaker stands, two speakers, all equipment needed to play the movie, movie screen, and a generator. The movie would be scheduled for August 23, 2022 and take place at dusk.

Motion by Trustee Murphy, seconded by Trustee Widrick to accept the $750.00 proposal from Raymond Moore for a movie in the park on August 23, 2022, rain date August 30, 2022. All in favor.

i. **Proposed Local Law #4-2022 – No Left Turn on Davenport Place:**
Motion by Trustee Salmon, seconded by Trustee Widrick to adopt Local Law #4-2022 for no left turn on Davenport Place with the change from State Street to North State Street. All in favor.

New Business:

a. **Kraft Surcharges:**
   - June 2022 - $6,500 (Water)

Motion by Trustee Murphy, seconded by Trustee Widrick to approve the surcharge as presented. All in favor.

b. **Housing Board Appointment:**
   - Cassie Forbus – Term through March 31, 2026

Motion by Trustee Murphy, seconded by Trustee Widrick to approve appointment as listed. All in favor.

Correspondence:

- RACOG – re: July 2022 Newsletter
- Cream Cheese Festival – re: Saturday, September 17, 2022
- Ferrara Fiorenza PC – re: Lowville Academy and Central School Capital Improvement Project

Motion by Trustee Salmon, seconded by Trustee Widrick to sign the letter acknowledging the Board of Education of the Lowville Academy and Central School acting as Lead Agency on the SEQR. All in favor.

- Ryan Piche – re: Complimenting the Mayor and DPW crew on handling the hospital water leak.
- Thank You Card from residents of Highland Avenue and Church Street.

Officers & Committee Reports:

a. Village Attorney:
- None.

b. Mayor:
- A revision to the cutting and removal section of the Village Code was presented to the Board and Village Attorney. The revision includes language to allow the Village to charge for lawn mowing enabling the Village to relevy unpaid bills. Attorney Russell will review the code section and comment at next month's meeting.
- The Town of Lowville has drafted a Memorandum of Understanding (MOU) for dog control. The costs will be split 50/50 between the Town and Village costing the Village approximately costing the Village $6500-$7000 per year. A copy of the MOU was provided to Attorney Russell for review.
- A quote was received from Stewart Signs in the amount of $4,700 for new welcome signs which can be funded through UDAG funds. A $200 deposit would be required to begin design.

Motion by Trustee Salmon, seconded by Trustee Terrillion to move forward with the design of new welcome signs. All in favor.

c. Clerk/Treasurer:
- None.

d. Chief of Police:

- None.

e. Superintendent:

- Supt. Denise informed that the concrete pad was poured in Veteran's Park and the storage building for the Village Band is in place.
- Barrett Paving has been doing the CHIPS paving. There are still two streets needing to be paved. Jackson street is pending a drainage project.
- Northern Spray Foam & Contracting LLC has been working on spray foaming the DPW garage.
- Supt. Denise thanked the County and NCC for helping with the 6" water main break across from the hospital.

f. Capital / Future Planning:

- None.

g. Personnel:

- None.

h. **Finance:**

- Trustee Murphy noted the audits of the office have been completed through May.

i. **Liaisons:**

- Fire Department:
  - None.
- Police Department:
  - None.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - Trustee Salmon suggested that the Board should modify the current local law regarding motorized vehicles within the Village.
- Recreation:
  - The Youth Sports and Educational Opportunity Funding awarded $5,977 for new skates and the winter recreational program.
  - The Village was awarded $1,000 to apply toward the salaries to extend the free skate this winter.
  - The 2022 County Projects Fund awarded $6,577 for the summer recreation program.
- RACOG:
  - None.

Public Comment:

- None.

Executive Session:

- None.

Adjournment:

5:29 PM - Motion by Trustee Widrick, seconded by Trustee Murphy to adjourn the meeting. All in favor.

Minutes submitted by: _____

DLS