VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
August 17, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on August 17th, 2022, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Timothy Widrick*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:
Danielle St. Louis *Paul Denise* *Henry Avallone*
Atty. Joseph Russell *Kevin Bamann* *Joe Austin* *Dick Chartrand*
Richard Defone *Brian Hanno* *Matt Cervini* *Randy Roggie*

Orders of the Day:

- **None**

Approval of Minutes/Excuse Board Members:
Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the minutes of the July 20, 2022, regular meeting. All in favor.

Approval of Vouchers:
Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #03	$ 68,822.47
F #03	$ 68,080.76
G #03	$ 15,237.16
HA #03	$1,565,417.28

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**
- Mayor Beagle stated long-term financing with NYS EFC is still pending.

b. **Phase II WWTP Upgrades:**
- Mayor Beagle informed the Board that Kevin Bamann and Matthew Cervini, GYMO, presented sewer rate increases to the Municipal Board. He informed that the Municipal Board requested the sewer rate be increased 7.5% over the next three billing cycles: May 2023, November 2023, and May 2024. The increased rate would allow for a comfortable surplus for unforeseen events.

  Motion by Trustee Terrillion, seconded by Trustee Widrick to schedule a public hearing for September 21, 2022, at 4pm. All in favor.

- 4th Amended & Restated Bond Resolution:
  Matthew Cervini, GYMO, stated that there have been some unforeseen conditions in the quantity and density of the sludge being removed from the lagoons resulting in an increase to the bond resolution.
  Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the Amended and Restated Bond Resolution for an amount not to exceed $18,996,311 for the WWTP Phase II project. Aye – Mayor Beagle, Trustee Murphy, Trustee Terrillion, Trustee Widrick, Trustee Salmon. Nay – None. The motion is passed.

- Kevin Bamann, GYMO, noted he has the contract for Henderson Bros Contracting, Inc., as well as the Notice to Proceed

  Motion by Trustee Salmon, seconded by Trustee Widrick to sign the Notice to Proceed for Henderson Bros Contracting Inc. contingent on insurance requirements. All in favor.

  Motion by Trustee Terrillion, seconded by Trustee Widrick to approve and sign the contract agreement with Henderson Bros Contracting Inc. contingent on insurance requirements. All in favor.

- GYMO presented Change Order #2 for American Process Group Inc. for unexpected and unforeseen additional sludge quantities for an increase up to $2,106,000.00.

  Motion by Trustee Widrick, seconded by Trustee Terrillion to approve and authorize the Mayor to sign Change Order #2 for American Process Group Inc. for the amount listed above. All in favor.

c. **Groundwater Well Development Project:**
- Matthew Cervini, GYMO, noted that a preconstruction meeting will be held with Manford Construction and S.C. Spencer next week.

d. **Street Lighting LED Conversion Program:**
- The contractors are still awaiting materials for the three new street light installations, and they need to finish up some of the decorative lights around the Village.

e. **Comprehensive Plan:**
- The final draft was sent to the County Planning Board and is on the agenda for August 18, 2022.

f. **Music In the Park:**
- Trustee Salmon reviewed the schedule for the month. He also reminded of the upcoming showing of Willy Wonka and the Chocolate Factory.

g. **Dog Control:**
- Mayor Beagle noted the drastic number of licensed dogs in the Village compared to the Town and noted the approximate cost of dog control will be $6,000/year.

  Motion by Trustee Widrick, seconded by Trustee Murphy to sign the agreement with the Town of Lowville for dog control services. All in favor.

h. **Draft-Amended Property Maintenance Local Law #6-2022:**

- Mayor Beagle presented a drafted local law to amend Chapter 140-11 of the Village Code regarding property maintenance. The drafted local law will allow the Village to charge a resident to mow the property if the height of the grass exceeds 10 inches.

Motion by Trustee Salmon, seconded by Trustee Widrick to schedule a public hearing for September 21st, 2022, to amend Chapter 140-11 of the Village Code. All in favor.

New Business:

a. **Kraft Surcharges:**

- June 2022 - $0 (Sewer)
- July 2022 - $5,000 (Water)

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the surcharge as presented. All in favor.

b. **Resolution – Cream Cheese Festival Detour:**
Motion by Trustee Murphy, seconded by Trustee Salmon to approve Resolution #2022-9 for street detours during the Cream Cheese Festival to be held on September 17th, 2022. All in favor.

c. **2022 Tax Collection Sheet:**
Motion by Trustee Salmon, seconded by Trustee Terrillion to accept the 2022 Tax Collection Data as presented. All in favor.

d. **Lowville Fire Department 2023 Budget:**

- Village share for the 2023 budget is $67,240.04.

Motion by Trustee Salmon, seconded by Trustee Widrick to approve Lowville Fire Department Budget. All in favor.

e. **Ongoing Sales Outside of Residences:**

- Trustee Widrick addressed complaints of residents who have continuous yard and garage sales. He will forward an example of a local law for the Board to review and follow up at next month's meeting.

Correspondence:

- RACOG – re: August 2022 Newsletter

Officers & Committee Reports:

a. Village Attorney:

- Atty. Russell will have a draft of a local law regarding motorized vehicles for next month's meeting.

b. Mayor:

- Due to office changes and reorganization, a request was made to deem file cabinets, desks, and office furniture as surplus.
  Motion by Trustee Salmon, seconded by Trustee Widrick to declare file cabinets, desks, and office furniture as surplus. All in favor.
- The cost of EV charging stations for electric vehicles throughout the Village was briefly researched. The Board will do further research and have additional discussions surrounding this idea in the future.

- Mayor Beagle readdressed the presentation by Joule Assets and noted a decision should be made regarding the Village's participation in the program
- A new playground, approximately 36ft x 46ft, will be going in at Veteran's Park thanks to a generous donor.

c. Clerk/Treasurer:

- None.

d. Chief of Police:

- The monthly report was provided to the Board. Chief Roggie noted the increase in parking tickets related to the Lewis County Fair.

e. Superintendent:

- Supt. Denise informed the Board that drainage work will begin on Jackson Street tomorrow. Once complete, the street will be milled and paved.
- The Village is purchasing two new "Welcome" signs.

f. Capital / Future Planning:

- None.

g. Personnel:

- None.

h. **Finance:**

- Trustee Murphy noted the audits of the office have been completed through May.

i. **Liaisons:**

- Fire Department:
  - Joe Austin reported that the department voted to purchase a new brush unit, a Ford F-550, that will replace the old unit and the oldest engine. The Junior Program was also approved and starting next month, anyone aged 16-17 can join the department.
- Police Department:
  - None.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - Trustee Salmon reported that the Village will receive money from the County as part of the County's ARPA funds. He also addressed the issue of housing the homeless in the Village for winter months.
- Recreation:
  - Trustee Salmon recommended that discussions be had now to discuss funding sources for next year.
- RACOG:
  - None.

Public Comment:

- Legislator Chartrand requested that the County and the Village get together this fall to begin discussing the summer recreation program for next year.
- Joe Austin stated that his children loved the summer recreation program. As a parent, it was a wonderful source to use and suggested offsetting the cost by charging parents a fee for the program. He also addressed an issue at the Village Park.

Executive Session:

- None.

Adjournment:

5:18 PM - Motion by Trustee Salmon, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS