VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
September 21, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 3:59 PM on September 21st, 2022, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Timothy Widrick*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:
Danielle St. Louis *Paul Denise* *Henry Avallone* *Dennis Bishop*
Atty. Joseph Russell *Joe Austin* *Dick Chartrand*
Matt Cervini *Randy Roggie* *Mickey Dietrich* *Michelle Capone*
Ami Marti *Nick Altmire* *Michelle Myslivecek*

Orders of the Day:

- **Public Hearing – Increased Sewer Rates for 2023 and May 2024**
  3:59 PM – Motion by Trustee Murphy, seconded by Trustee Widrick to open the public hearing for the proposed sewer rate increase for 2023 and May 2024. All in favor.

  4:46 PM – Motion by Trustee Murphy, seconded by Trustee Widrick to close the public hearing. All in favor.

- **Public Hearing – Amended Property Maintenance Local Law**
  4:00 PM – Motion by Trustee Widrick, seconded by Trustee Terrillion to open the public hearing to amend the property maintenance local law. All in favor.

  4:48 PM – Motion by Trustee Widrick, seconded by Trustee Murphy to close the public hearing. All in favor.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Salmon, seconded by Trustee Murphy to approve the minutes of the August 17, 2022, regular meeting. All in favor.

Approval of Vouchers:
Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #04	$ 76,363.52
F #04	$ 231,388.95
G #04	$ 17,858.48
HA #04	$1,475,906.32

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**
- Mayor Beagle stated closing long-term financing with NYS EFC will be November 3, 2022.

b. **Phase II WWTP Upgrades:**
- Matt Cervini, GYMO, stated the contractors have been making progress in Lagoon 1 but groundwater infiltration has been an issue. The disinfection building has arrived and will be set on the slab. He noted that there was some damage to the building during transit that is being addressed. He also stated that GYMO is working with Henderson Brothers and APG on the aeration and diffuser submittals. Also, a change order will need to be done for the contractor regarding the sludge at next month's meeting.

c. **Groundwater Well Development Project:**
- Matthew Cervini, GYMO, noted that Manford Construction has begun mobilizing and infusing pipe. Short-term financing will be in place soon. A groundbreaking ceremony will take place on September 28, 2022, at 10 AM

- Municipal Solutions Contract Amendment:
  Motion by Trustee Widrick, seconded by Trustee Murphy for Mayor Beagle to sign the agreement. All in favor.

d. **Street Lighting LED Conversion Program:**
- The final inspection was done last week and is pending National Grid approval. The Village has submitted the second round of rebates and should be receiving approximately $21,000. The Village is still waiting for the new light installations.

e. **Comprehensive Plan:**
- The Comprehensive Plan has been approved by the County. The Town has scheduled a public hearing for their next board meeting and the Village Board was asked to do the same.

  Motion by Trustee Murphy, seconded by Trustee Widrick to schedule a public hearing for October 19, 2022, at 4PM. All in favor.

f. **Music In the Park:**
- Trustee Salmon stated the program concluded for the year. He thanked Peter Ostrum for his appearance at the showing of Willy Wonka and the Chocolate Factory. He stated that he hopes to have an alternative method for rain or shine and is working on other events to include next year.

g. **Dog Control:**
- The Town and the Village share dog control. The dog control officer received a complaint regarding a dog who was not on a leash. Currently, the local law regarding leashes only references public parks. The Board will review the current local law and address at next month's meeting.

h. **Draft-Amended Property Maintenance Local Law #6-2022:**
   - The drafted local law will allow the Village to charge a resident to mow the property if the height of the grass exceeds 10 inches.

Motion by Trustee Terrillion, seconded by Trustee Salmon for amendment to Chapter 140-11 of the Code. All in favor.

i. **Draft-Motorized Vehicle Local Law:**

Motion by Trustee Salmon, seconded by Trustee Terrillion to take 30 days to review the draft of the local law and discuss at the October 19, 2022, regular meeting. All in favor.

New Business:

a. **Kraft Surcharges:**
   - July 2022 - $0 (Sewer)
   - August 2022 - $15,000 (Water)

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the surcharge as presented. All in favor.

b. **Water Fund Budget Amendments:**

Motion by Trustee Murphy, seconded by Trustee Salmon to approve budget amendments as presented. All in favor.

c. **Lewis County 2023 Exemption Questionnaire:**

Motion by Trustee Salmon, seconded by Trustee Widrick to approve the 2023 Exemption Questionnaire as noted based on it being consistent with prior years. All in favor.

d. **Municipal Solutions – Continuing Disclosure Filings Contract Renewal:**

Motion by Trustee Terrillion, seconded by Trustee Widrick to authorize Municipal Solutions to assist with continuing disclosure filings and regulations and to allow Mayor Beagle to sign the agreement. All in favor.

e. **Disposition List:**

Motion by Trustee Salmon, seconded by Trustee Murphy to approve the disposition list as presented. All in favor.

Correspondence:

- RACOG – re: September 2022 Newsletter
- Excellus – re: Proposed Medicare Supp Plans Rate Change
- Town of Pickney – re: Fire Coverage Contract

- Town of Harrisburg – re: Fire Protection

The fire department has not brought the proposed fire coverage contracts for the Town of Pickney and the Town of Harrisburg to their members. The fire department will discuss among the department and then come to Board with its recommendations.

Officers & Committee Reports:

a. Village Attorney:

- None.

b. Mayor:

- The Downtown Revitalization Project application will be submitted by Friday. A walkthrough will be conducted on October 11, 2022.
- The fire department is installing new cameras and asked if the Village would be willing to contribute to the cost of the cameras.
  Motion by Trustee Salmon, seconded by Trustee Widrick to pay $3,000 toward the cost of the new camera upgrades. All in favor.
- There is a grant available for EV charging stations that will cover 100% of the costs which is due by September 30, 2022. Mayor Beagle has been working with County Planning and the EV company to complete the grant application.
- Mayor Beagle addressed the local laws for ongoing garage/yard sales. Trustee Widrick sent out two local laws to the Board for review. Trustee Widrick suggested that the Watertown local law could be enacted with a few changes. This will be revisited at the October meeting.
- The new playground, donated by GYMO, going in at Veteran's Park is expected to arrive by the end of October. All the skirting to go around the playground has arrived. Due to the timing and weather, the playground may not be installed until the Spring. There are hopes of utilizing Veteran's Park more in the future.

c. Clerk/Treasurer:

- None.

d. Chief of Police:

- The monthly report was provided to the Board.
- Trustee Salmon acknowledged that the new signage on Davenport is working very well. Chief Roggie has been closely monitoring and will be ticketing in the near future.

e. Superintendent:

- Supt. Denise informed the Board that there is a new manager at Kraft and all relations are working well.
- The drainage project on Jackson Street is complete. Barrett Paving will be back in a few weeks to mill and pave the street.
- The new "Welcome" signs for the Village have arrived.
- The Village is applying for the Lewis County Streetscapes Grant to assist with a walkway between Gary's Restaurant and the movie theater.

f. Capital / Future Planning:

- None.

g. Personnel:

- None.

h. **Finance:**

- Trustee Murphy noted the audits of the office have been completed through June 2022.

i. **Liaisons:**

- Fire Department:
  - None.
- Police Department:
  - None.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - Trustee Salmon reported that the Village will receive approximately $36,000 from the County as a one-time payment for fuel costs.
- Recreation:
  - Trustee Murphy met with Dan Meyers and discussed the figures of the summer recreation report. Trustee Murphy suggested that the mayor, recreation commission, County, and Dan Meyers schedule time to meet to work out the details for next year.
  - Information regarding non-Village residents was sent to Ryan Piche regarding summer recreation.
  - The Village received two grants, one for the summer recreation program and one for the winter free-skate program.
- RACOG:
  - Mickey Dietrich shared information regarding speed zone signs.

Public Comment:

- Ami Marti, Head Start representative, spoke on behalf of Head Start regarding the Water's Terrace parking. She voiced that the Village Board did not consider everyone in regards to the parking changes on the street. The staff has issues parking throughout the day, and she shared her concerns of where the staff is supposed to park due to lack of parking at Head Start.

Executive Session:

- None.

Adjournment:

5:18 PM - Motion by Trustee Salmon, seconded by Trustee Murphy to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS