VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
November 16, 2022

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 3:58 PM on November 16th, 2022, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Timothy Widrick*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:
Danielle St. Louis *Paul Denise* *Henry Avallone* *Dick Chartrand*
Matt Cervini *Mickey Dietrich* *Nick Altmire* *Rich Defone*
Dennis Bishop *Josh Leviker* *Mike Leviker* *Tim & Cindy Dosztan*
Phillip Turck *Dan Jantzi* *Brian Finn* *Kevin Bamann*
Peter Cecconi *Eric Schwartzentruber*

Orders of the Day:

- **Public Hearing – re: Local Law- Motorized Vehicles**
  3:59 PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to open the public hearing for the proposed motor vehicle law. All in favor.

  Josh Leviker, President of the Snowmobile Association, presented a map of the snowmobile trails. He asked the Board to define "special trails" and wanted to know if the local law could be subject to Commercial Zones 1 and 2. He was also curious as to if and how this law could impact the DRI.

  Dick Chartrand, County Legislator, addressed the Board asking if any "special trails" were marked in the Village. He stated that if the trail head is changed it could potentially impact the DRI. He feels this proposed local law is premature based on the County's decision to buy the railroad beds. He also asked about e-bikes and suggested definitions be added to the local law.

  Dennis Bishop thanked the Village Board for proposing this local law and read a letter he has written favoring the passing of this local law.

  Tim & Cindy Dosztan seconded Dennis Bishop's thoughts and opinions.

  Dan Jantzi asked if anyone considered turning the railroad bed into a museum to preserve the history. He agreed with Dennis Bishop and was in favor of the local law.

  5:08 PM – Motion by Trustee Terrillion, seconded by Trustee Murphy to close the public hearing. All in favor.

- **Brian Finn & Amy Beyer – re: FCCLA Banners**
  Brian Finn addressed the Village Board in regard to the veteran banners. The banner program has grown and the school needs everyone's support for hanging and removing these banners. Without support, he is unsure how the program will be able to continue. The Board has decided to add this to the agenda for upcoming meetings to assist in a resolution.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Widrick, seconded by Trustee Murphy to approve the minutes of the October 19, 2022, regular meeting. All in favor.

Approval of Vouchers:
Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #06	$ 221,097.02
F #06	$ 50,040.34
G #06	$ 37,603.88
HA #06	$1,417,010.02

Unfinished Business:

a. **Five Street/Utility Reconstruction Project:**
- Mayor Beagle stated the closing for long-term financing with NYS EFC was postponed until December 1, 2022.

b. **Phase II WWTP Upgrades:**
- Matt Cervini, GYMO, stated that APG has had a setback with the installation of the liner due to the weather. NCC is back working, and S.C. Spencer is working around the disinfection building in preparation for filling Lagoon 1. Pay application #10 from North Country Contractors, LLC is ready to be paid. Mayor Beagle noted that the pay application is included in tonight's voucher amounts.

c. **Groundwater Well Development Project:**
- Kevin Bamann, GYMO, presented the following change order for Manfred Construction:
  a. Change Order #1 – re: no cost change order (deducting items not needed)

Motion by Trustee Terrillion, seconded by Trustee Widrick to approve and authorize the Mayor to sign Change Order #1 for Manfred Construction for deducting items not needed and adding in new gravel road price for replacement of fabric and 6" of ROC stone on top of existing roadway. All in favor.

- Kevin Bamann, GYMO, stated that Manfred Construction has wrapped up work outside of the plant and plans to start work inside the plant this winter. S.C. Spencer is going to subcontract the conduit work to Manfred Construction, and they will be installing the electrical conduit in the coming weeks. S.C. Spencer will be back in the Spring to complete their work.

d. **Street Lighting LED Conversion Program:**
   - Three new lights are still pending permission for installation from National Grid. Inspections passed for the disconnect switches. National Grid released our letter of credit and has notified Key Bank to release as well.

e. **Comprehensive Plan:**
   - Resolution #2022-10 - attached

Motion by Trustee Widrick, seconded by Trustee Murphy to approve the resolution for the Town and Village of Lowville Comprehensive Plan. All in favor.

f. **Dog Control:**
   - The Board will not amend or revise the current leash law at this time.

g. **Draft-Motorized Vehicle Local Law:**

Motion by Trustee Salmon, seconded by Trustee Terrillion to adopt and authorize the Mayor to sign Part 1 – Full Environmental Assessment Form for local law regarding motorized vehicles. All in favor.

Motion by Trustee Salmon, seconded by Trustee Murphy to adopt Local Law #7-2022 regarding motorized vehicles. Aye: Mayor Beagle, Trustee Terrillion, Trustee Salmon, and Trustee Murphy. Naye: Trustee Widrick.

h. **Draft-Ongoing Garage/Yard Sales:**
   - Trustee Widrick recommended wording changes to the drafted local law. Changes are to be made and sent to County Planning for review.

New Business:

a. **Kraft Surcharges:**
   - September 2022 - $0 (Sewer)
   - October 2022 - $0 (Water)

b. **General Fund Budget Amendments:**

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve budget amendments as presented. All in favor.

c. **Bowers & Company AUP Engagement Letter:**

Motion by Trustee Murphy, seconded by Trustee Salmon to authorize the Mayor to sign the engagement letter with Bowers & Company for our independent AUP report for fiscal year 2021-2022. All in favor.

d. **2022 Tax Relevy Affidavit:**

Motion by Trustee Terrillion, seconded by Trustee Murphy to accept the 2022 Tax Relevy as presented. All in favor.

e. **RV's and Camping Trailers:**
   - Trustee Widrick addressed complaints of overextended stays and people living in RV's and camping trailers in residential driveways. He is going to do further research on local laws and readdress to the Board.

f. **eCode Update:**
   - Clerk-Treasurer St. Louis will be in touch with General Code to have all new local laws incorporated into the online eCode.

Correspondence:

- RACOG – re: November 2022 Newsletter

Officers & Committee Reports:

a. Village Attorney:
- Absent.

b. Mayor:
- None.

c. Clerk/Treasurer:
- None.

d. Chief of Police:
- None.

e. Superintendent:
- Supt. Denise informed fall cleanup is still in effect, weather depending.
- He noted the water main break on South State Street and thanked his DPW crew, Kraft, and business owners for their support.

f. Capital / Future Planning:
- None.

g. Personnel:
- None.

h. **Finance:**
- Trustee Murphy noted the audits of the office bank statements have been completed through August 2022. Trustee Terrillion will complete the audit for September 2022.

i. **Liaisons:**

- Fire Department:
  - Trustee Salmon reported that Pickney will contract with Lowville through the end of the year. Upon the first of the year, they will then contract with Rodman.
- Police Department:
  - Monthly reports have been provided to the Board.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - None.

- Recreation:
    - Trustee Murphy reminded of the collaborated meeting for the first part of the new year.
    - Mayor Beagle stated that the skating and summer recreation billing has been closed out and a bill was sent to the Town of Lowville.

- RACOG:
    - Mickey Dietrich informed the next meeting will be held January 25, 2023. He updated about the promotional videos and reviewed the current updates. He also spoke about the digital radar signs and will send information to all members.

Public Comment:

- None.

Executive Session:

5:25 PM - Motion by Trustee Murphy, seconded by Trustee Terrillion to enter executive session to discuss personnel matters. All in favor.

5:54 PM - Motion by Trustee Widrick, seconded by Trustee Terrillion to exit executive session. All in favor.

Adjournment:

5:54PM - Motion by Trustee Widrick, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS