VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
January 18, 2023

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 3:58 PM on January 18th, 2023, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion*
Trustee Dan Salmon *Trustee Ed Murphy*

Others:
Danielle St. Louis *Paul Denise* *Henry Avallone* *Joe Austin*
Matt Cervini *Mickey Dietrich* *Kevin Bamann*
Rich Defone *Randy Roggie* *Megan Krokowski*

Orders of the Day:

- **Public Hearing- re: Empire State Development Application for Tug Hill Artisan Roasters:**
  3:59 PM – Motion by Trustee Murphy, seconded by Trustee Terrillion to open the public hearing regarding the Empire State Development Application for Tug Hill Artisan Roasters. All in favor.

Public Comment:

- Rich Defone asked if the building was privately owned and asked who is submitting the application. Mayor Beagle confirmed that the building is privately owned and the Village is applying for the grant on behalf of Tug Hill Artisan Roasters.

4:29 PM – Motion by Trustee Salmon, seconded by Trustee Terrillion to close the public hearing. All in favor.

Approval of Minutes/Excuse Board Members:
Motion by Mayor Beagle, seconded by Trustee Salmon to excuse Trustee Widrick from the regular meeting. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the minutes of the December 21, 2022, regular meeting. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Murphy to approve the minutes of the January 11, 2023, regular meeting. All in favor.

Approval of Vouchers:

Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.

A #08	$	59,643.68
F #08	$	56,529.62
G #08	$	17,230.56
HA #08	$	624,419.97

Unfinished Business:

a. **Phase II WWTP Upgrades:**

- Fifth Amended & Restated Bond Resolution #2023-1:

  Motion by Trustee Murphy, seconded by Trustee Terrillion to approve the Amended and Restated Bond Resolution as presented for an amount not to exceed $21,000,000 for the WWTP Phase II project. Aye- Mayor Beagle, Trustee Murphy, Trustee Terrillion, Trustee Salmon. Nay- None. The motion is passed.

- Kevin Bamann, GYMO, stated that both North Country Contractors (NCC) and S.C. Spencer have been onsite in the last month in the buildings. American Process Group is scheduled to begin reinstalling the old aeration equipment temporarily until the new equipment arrives this Spring.

b. **Groundwater Well Development Project:**

- Matt Cervini, GYMO, noted the contractors are waiting on materials for inside the building. Most of the interior plumbing is complete. The waterline and conduits have been installed outside of the building as well.

c. **Street Lighting LED Conversion Program:**

- Mayor Beagle noted that a zoom meeting is to be scheduled with each municipality to wrap up punch list items.
- Mickey Dietrich informed that when the Local Government Efficiency Grant was applied for, there were four additional municipalities that were listed as part of the project. Those municipalities have since dropped out leaving additional incentive funds to be distributed. Funds will be distributed based on the number of lights in each community.

d. **Draft Local Law- Ongoing Garage/Yard Sales:**

- Mayor Beagle asked the Board to revisit this in February when Trustee Widrick is present along with Atty. Burrows. All information on the law and comments from Lewis County Planning have been provided to Atty. Burrows for review.

e. **FCCLA Banners:**

- Mayor Beagle provided the Board with a copy of the requirements from National Grid. He suggested that only 20 banners be displayed each year on a rotation basis. He also suggested if a bucket truck is needed that LACS should cover the cost of the truck.
- Trustee Salmon suggested to schedule a meeting with LACS to discuss the schematics and come to an agreement. He suggested that the County may want to be involved and should be included as well.

f. **General Code:**

- Clerk St. Louis informed the update is in process.

g. **Draft Local Law- RV's and Camping Trailers:**
- Mayor Beagle asked the Board to revisit this in February when Trustee Widrick is present along with Atty. Burrows. All information on the law have been provided to Atty. Burrows for review.

h. **Tug Hill Artisan Roasters: Resolution #2023-2:**

Motion by Trustee Murphy, seconded by Trustee Salmon to approve Resolution #2023-1 and authorize the Mayor to sign the applications and any agreements required by ESDC for grant funding. All in favor.

i. **Music in the Park:**
- Trustee Salmon stated that he believes that the County will donate $500 toward the program. He noted that United Healthcare has showed interest in donating to the program as well. Several different bands have been in contact about performing. He would like to still have a movie in the park and has someone willing to donate the equipment needed to do so.
- Mayor Beagle added that the Village has asked Pratt-Northam for $2500 in grant proceeds.

New Business:

a. **Kraft Surcharges:**
- December 2022 - $0 (Sewer)
- December 2022 - $0 (Water)

b. **General Fund Budget Amendments:**
Motion by Trustee Salmon, seconded by Trustee Murphy to approve General Fund budget amendments as presented. All in favor.

c. **Draft Local Law- re: Video Conferencing:**
- Mayor Beagle presented a local law to authorize the Village Board to use videoconferencing technology to participate in public meetings.

Motion by Trustee Salmon, seconded by Trustee Murphy to set a public hearing for the proposed local law regarding video conferencing for February 15, 2023, at 4:00PM. All in favor.

d. **Lewis County Health System Random Drug and Alcohol Program Renewal:**
Motion by Trustee Terrillion, seconded by Trustee Murphy to renew the random drug and alcohol program renewal with Lewis County Health System Occupational Medicine at a rate of $150 per employee. All in favor.

e. **Chemical Bid Results:**

Slack Chemical

Soda Ash, Dense	-	50# Bag (56 Bags/Pallet) / $0.5198/# ($25.99/Bag)
Soda Ash, Light	-	50# Bag (48 Bags/Pallet) / $0.5298/# ($26.49/Bag)
Carcus 3190	-	330# Drum / $17.05/Gallon
Caustic 50% (Slack Alkali C-500)	-	15 Gallon Delboy (Delboy Deposit) / $5.99/Gallon $65.00/ea. (Eff. 1/10/23)

Chlorine	-	150# Cylinder (Cylinder Deposit) / $2.74# ($100/ea.)
Sodium Hypochlorite 15% (Superchlor15)	-	5 Gallon Carboy (Carboy Deposit) / $6.12/Gallon $10.00/ea. (Eff. 1/10/23)
Phosphoric Acid 37%	-	5 Gallon Carboy (Carboy Deposit) / $21.699/Gallon $10.00/ea.

Motion by Trustee Salmon, seconded by Trustee Murphy to award chemical bids to Slack Chemical as listed above. All in favor.

Correspondence:

- RACOG – re: January 2023 Newsletter
- Lewis County – re: Fire, Safety and Property Maintenance Inspections
- Lewis County – re: SEQR Lead Agency Notice – Rail Corridor Acquisition

  Motion by Trustee Salmon, seconded by Trustee Murphy to authorize the Mayor to sign the SEQR allowing Lewis County to be lead agency for the rail corridor acquisition. All in favor.
- Lewis County – re: Taxable Value for 6/1/2023 Taxes & Exemption Impact Report – RPTL S495
- Lewis County – re: Tax Jurisdictions that Offer Tax Exemptions for Firefighters & Ambulance Workers

Officers & Committee Reports:

a. **Village Attorney:**
   - None.

b. **Mayor:**
   - Mayor Beagle stated that the Village has been asked to provide police security for the next four months for the Town of Lowville Court.

c. **Clerk/Treasurer:**
   - None.

d. **Chief of Police:**
   - Monthly report was provided to the Board.

e. **Superintendent:**
   - Supt. Denise requested an executive session to discuss a specific employee.

f. **Capital / Future Planning:**
   - None.

g. **Personnel:**
   - Mayor Beagle has requested an executive session.

h. **Finance:**
   - Trustee Murphy noted he will be in to complete the audits of the office bank statements and bring them up to date.

i. **Liaisons:**

- Fire Department:
  - Joe Austin spoke about the house fire that occurred on Christmas Day. He credited Anthony Martin and Brian Hanno for going above and beyond their responsibilities regarding the incident that occurred at Lewis County General Hospital, preventing a full evacuation. He stated that the Annual Banquet will be held this upcoming Saturday, January 21, 2023.
- Police Department:
  - None.
- Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - None.
- Recreation:
  - The ice rink is having a hard time with the ice due to the weather conditions. New skates have been purchased.
- RACOG:
  - Mickey Dietrich informed the next meeting will be held January 25, 2023. He updated about the promotional videos and stated a draft should be received in the coming days. He also spoke about the digital radar signs and will send information to all members once quotes are received.

Public Comment:

- None.

Executive Session:

5:03 PM - Motion by Trustee Murphy, seconded by Trustee Terrillion to enter executive session to discuss personnel matters. All in favor.

5:29 PM - Motion by Trustee Terrillion, seconded by Trustee Murphy to exit executive session. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Murphy to appoint Timothy Moore to acting supervisor with a pay increase to $20/hour. All in favor.

Motion by Trustee Salmon, seconded by Trustee Murphy to pay Timothy Moore backpay to October 21, 2022, contingent on budget. All in favor.

Adjournment:
5:32 PM - Motion by Trustee Salmon, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS