VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
June 21, 2023

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on June 21st, 2023, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:
Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Tim Widrick*
Trustee Antony Adsit *Trustee Dan Salmon*

Others:
Danielle St. Louis *Paul Denise* *Henry Avallone* *Rich Defone*
Matt Cervini *Vincent Nortz* *Joe Austin*
Mickey Dietrich *Dudley Rombough* *Nick Almire*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Adsit, seconded by Trustee Widrick to approve the minutes of the May 17, 2023, regular meeting. All in favor.

Motion by Trustee Adsit, seconded by Trustee Terrillion to approve the minutes of the June 7, 2023, continued meeting. All in favor.

Approval of Vouchers:
Motion by Trustee Salmon, seconded by Trustee Widrick to approve the vouchers as audited. All in favor.

A #15	$	30,863.26
F #15	$	25,683.15
G #15	$	18,195.95
HA #15	$	573,521.38

Motion by Trustee Widrick, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #01	$	109,061.27
F #01	$	55,199.70
G #01	$	25,532.56

Unfinished Business:

a. **Phase II WWTP Upgrades:**
   - Matt Cervini, GYMO, reported general construction is being completed. The electrical construction is progressing with the disinfection and controls. The aeration and diffusers are assembled above ground and waiting to be installed into lagoon I. Due to a miscalculation of sludge, additional funding is being sought and a potential Phase III upgrade is being considered to dewater, desludge, and reline lagoon II.

b. **Groundwater Well Development Project:**
- Mayor Beagle stated we are still waiting for electrical components and asked if GYMO can put pressure on the contractors to contact the suppliers.
- Matt Cervini, GYMO, reported that the electrical contractor will be back onsite at the beginning of July.

c. **Street Lighting LED Conversion Program:**
- Mayor Beagle reported we are still awaiting a bill from New York Power Authority. Once the bill is paid, the Village may be eligible for additional grant reimbursement.
- Supt. Denise reported that a contractor will be moving the lights from the old poles removed by National Grid to the new poles. All residents whose lights are not working should be working after Friday.

d. **Music in the Park:**
- Trustee Salmon reported music will begin next Tuesday and reviewed the schedule of events. He reported that the recipient for Citizen of the Year has been chosen and will be announced the night of the Lewis County Fair Parade.

e. **Amend Local Law: Zoning Map:**

Motion by Trustee Terrillion, seconded by Trustee Widrick to adopt a negative declaration on the SEQR. Aye- Mayor Beagle, Trustee Terrillion, Trustee Adsit, and Trustee Widrick. Naye- Trustee Salmon.

Motion by Trustee Terrillion, seconded by Trustee Widrick to amend the zoning map contingent upon receipt of Part II and Part III SEQR. All in favor.

New Business:

a. **Kraft Surcharges:**
- April 2023 - $0 (Sewer)
- May 2023 - $5,000 (Water)

Motion by Trustee Salmon, seconded by Trustee Adsit to approve the surcharge as presented. All in favor.

b. **Fair Parade Detour:**
Motion by Trustee Adsit, seconded by Trustee Widrick to approve Resolution #2023-8 for the Fair Parade detour. All in favor.

Motion by Trustee Adsit, seconded by Trustee Salmon to approve the parking restriction for the Fair Parade. All in favor.

Correspondence:

- RACOG – re: June 2023 Newsletter
- NYMIR – re: Master Battery Disconnect Switches
- GYMO – re: Proposal for Professional Engineering Services for Phase III

  The proposal included closeout of Phase II, review of alternatives for removal and disposal of sludge, pursue grant funding, and update the previously approved Engineering Report in the amount of $48,000.

Officers & Committee Reports:

a. **Village Attorney:**
   - None.

b. **Mayor:**
   - None.

c. **Clerk/Treasurer:**
   - None.

d. **Chief of Police:**
   - Trustee Salmon reported on parking issues on Woodlawn Avenue.

e. **Superintendent:**
   - Supt. Denise informed that all the traffic signs have been changed on Reeds Terrace.
   - Request to place several old electric motors from the upgrades done at the water and sewer plants, along with an old radar sign as surplus.
     Motion by Trustee Salmon, seconded by Trustee Adsit to deem the electric motors and radar sign as surplus. All in favor.
   - Barrett Paving has completed all street paving for the year.
   - A meeting occurred with Kraft regarding the surcharges, stating that the surcharges can be reevaluated once the wells are online. He explained the upgrades done at the Kraft plant and potential future expansion.
   - Supt. Denise stated that the Village is currently preparing for the new playground at Veteran's Park and asked that everyone stay out of the roped off area.

f. **Capital / Future Planning:**
   - Trustee Salmon, Trustee Adsit, and Supt. Denise have a meeting scheduled for Friday to discuss putting a plan in place.

g. **Personnel:**
   - Mayor Beagle requested an executive session to discuss a personnel matter.

h. **Finance:**
   - None.

i. **Liaisons:**
   - Fire Department:
     - Supt. Denise discussed the parking lot and proposed a possible overlay for the blacktop.
   - Police Department:
     - None.
   - Planning Bd./ZBA:
     - None.
   - Municipal Board:
     - None.
   - Town:
     - None.
   - County:
     - Trustee Salmon attended the meeting and reported that the auditors noted $24.8M surplus in the General Fund.
   - Recreation:
     - Clerk/Treasurer St. Louis reported that a meeting occurred, and registration has concluded due to an influx of children. Registration prioritized Town and Village children ahead of nonresident children.

- RACOG:
    - Mickey Dietrich reported that a meeting would be held next Wednesday at 6PM at the Village of Castorland. He also reviewed the monthly updates.

Public Comment:

- Dudley Rombough asked about the garage sale local law and why the police were sent to his residence.

- Rich Defone addressed the rumor of Police Chief Roggie retiring. He also reported cars speeding up and down Bostwick Street.

- Henry Avallon asked if the Village has funds invested with NYClass and if the monthly interest earned could be provided at monthly Board meetings.

- Vincent Nortz stated that early voting has begun, and primary voting is Tuesday, June 27, 2023.

Executive Session:

5:28 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to enter executive session to discuss personnel matters. All in favor.

6:01 PM - Motion by Trustee Terrillion, seconded by Trustee Adsit to exit executive session. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Salmon to appoint Louis M Tabolt as acting Police Chief effective Monday, June 26, 2023. All in favor.

Adjournment:

6:04 PM - Motion by Trustee Widrick, seconded by Trustee Adsit to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS