VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
July 19, 2023

Call to Order
A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on July 19th, 2023, by Mayor Joseph Beagle.

Roll Call:
Meeting included the following board members:

Mayor Joseph Beagle *Trustee Charles Terrillion* *Trustee Tim Widrick*
Trustee Antony Adsit *Trustee Dan Salmon*

Others:

Danielle St. Louis *Paul Denise* *Chief L. Michael Tabolt* *Atty. James Burrows*
Henry Avallone *Vincent Nortz* *Kevin Bamann* *Chris Barboza*

Orders of the Day:
- None.

Approval of Minutes/Excuse Board Members:
Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the minutes of the June 21, 2023, regular meeting. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Salmon to approve the minutes of the July 11, 2023, joint meeting with the Municipal Board. All in favor.

Approval of Vouchers:
Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #02	$ 183,037.35
F #02	$ 47,349.84
G #02	$ 18,456.64
HA #02	$ 312,095.14

Unfinished Business:

a. **Phase II WWTP Upgrades:**
- Kevin Bamann, GYMO, reported that Henderson Brothers Contracting has been preparing the aeration and diffuser equipment. North Country Contractors (NCC) has installed a new fence and S.C. Spencer has been preparing the blowers in the blower building to be turned on.
- Resolution #2023-9 re: Confirmation of SEQR Negative Declaration (attached).
  Motion by Trustee Salmon, seconded by Trustee Terrillion to reaffirm that the SEQR finding for the Phase II project is still applicable for Phase III. All in favor.
- Resolution #2023-10: (attached).
- Bond Resolution #2023-11 (attached).
  A bond resolution is required to pursue further grant funding for Phase III.

  Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the Bond Resolution as presented for an amount not to exceed $11,200,000 for the WWTP Phase II project. Aye- Mayor Beagle, Trustee Widrick, Trustee Terrillion, Trustee Adsit, Trustee Salmon. Nay- None. The motion is passed.

b. **Groundwater Well Development Project:**
- Kevin Bamann, GYMO, reported that S.C. Spencer has been onsite but is still waiting on the control panel which is expected to arrive in September.

c. **Street Lighting LED Conversion Program:**
- Mayor Beagle reported that New York Power Authority crews will be in the Village next week to complete intermittent light issues. National Grid and an outside contractor are working on adjustments to the lights that were changed. The Village is expected to receive an additional $61,000 in incentives once the project is deemed complete.

d. **Music in the Park:**
- Trustee Salmon reported concerts are going well.

e. **Amend Local Law: Zoning Map:**
- The updated zoning map has been received. All business has been addressed and completed.

New Business:

a. **Proposed Zoning Requirement Change:**
- Kathy Manning has suggested adding additional information into §201-840 for determining when required/exempt from the VC Zone, the definition of a driveway, and when a driveway is required.

b. **Kraft Surcharges:**
- May 2023 - $0 (Sewer)

c. **Disposition List:**
Motion by Trustee Salmon, seconded by Trustee Adsit to approve the disposition list as presented. All in favor.

Correspondence:

- RACOG – re: July 2023 Newsletter

Officers & Committee Reports:

a. **Village Attorney:**
- None.

b. **Mayor:**
- Mayor Beagle reported that the ad for the position of Village Police Chief has been posted on our website and will be in the Watertown Times next week.
- Mayor Beagle reported a lot of complaints regarding residents placing couches, chairs, picnic tables, and other large items by the curb for disposal that are not being picked up by garbage services. Trustee Widrick will look into current Village Codes and provide an update at next month's meeting.
- Mayor Beagle stated that the Village has been awarded $5,000 from the George Davis grant. This grant has funded new picnic tables that have been placed in Veteran's Park.

c. **Clerk/Treasurer:**
- Clerk/Treasurer St. Louis reported that June tax collection is complete and any unpaid tax bills are now subject to the first round of penalties.

d. **Chief of Police:**

- Chief L. Michael Tabolt reported that he has stopped at 19 businesses in the Village, he has met with several agencies including the Fair Board to discuss the Lewis County Fair and has read and reviewed all the emergency action plans which require some updating in the near future.

e. **Superintendent:**
- Supt. Denise informed that the new playground has been assembled at Veteran's Park. Mulch and landscaping are still needed.

f. **Capital / Future Planning:**
- Trustee Salmon reported that a capital list will be created outlining the projected upgrade of equipment as well as infrastructure.

g. **Personnel:**
- Trustee Salmon requested an executive session to discuss a personnel matter.

h. **Finance:**
- None.

i. **Liaisons:**
  - Fire Department:
    - Trustee Salmon reported that Richard Bush received the Citizen of the Year Award for his 66 years of service in the Lowville Fire Department at the Grandstand at the Lewis County Fair.
  - Police Department:
    - None.
  - Planning Bd./ZBA:
    - None.
  - Municipal Board:
    - None.
  - Town:
    - None.
  - County:
    - None.
  - Recreation:
    - None.
  - RACOG:
    - Chris Barboza, Associate Circuit Rider, reviewed the monthly updates.

Public Comment:
- None.

Executive Session:

4:34 PM - Motion by Trustee Salmon, seconded by Trustee Widrick to enter executive session to discuss personnel matters. All in favor.

5:30 PM - Motion by Trustee Salmon, seconded by Trustee Adsit to exit executive session. All in favor.

Adjournment:

5:31 PM - Motion by Trustee Terrillion, seconded by Trustee Adsit to adjourn the meeting. All in favor.

Minutes submitted by: _____
DLS