VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
March 20, 2024

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on March 20th, 2024 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Danny Salmon*

Others:

Paul Denise *Daryl Ortlieb* *Brittany Vinette* *Atty Jim Burrows*
Henry Avallone *Vincent Nortz* *Richard Defone* *Mickey Dietrich*
Matt Cervini *Nick Altmire* *Joe Austin* *Carol Leviker*
Cassandra Buell

Orders of the Day:

- **Public Hearing- Proposed Local Law- Tax Cap Override**
  4:01 PM – Motion by Trustee Terrillion, seconded by Trustee Widrick to open the public hearing for the proposed local law regarding the tax cap override. All in favor.

  4:15 PM – Motion by Trustee Adsit, seconded by Trustee Salmon to close the public hearing. All in favor.

- **Public Hearing- Sewer Rate Increase**
  4:01 PM – Motion by Trustee Salmon, seconded by Trustee Adsit to open the public hearing for the proposed local law regarding the sewer rate increase. All in favor.

  4:17 PM – Motion by Trustee Salmon, seconded by Trustee Adsit to close the public hearing. All in favor.

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the minutes of the February 21st, 2024 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #011	$ 40,751.40
F #011	$ 33,758.92
G#011	$ 436,804.18
HA#011	$1,130,708.08

Unfinished Business:

a. **WWTP Phases I & II Amendment- GYMO**

- Amendment #7- $20,000 reduction

Motion by Trustee Widrick, seconded by Trustee Terrillion to approve Amendment #7. All in favor.

b. **Groundwater Well Development Project- Phase I**

- Still waiting on equipment for controls

c. **Groundwater Well Development Project- Phase II**

- **Owner Engineer Agreement- GYMO**
  Motion by Trustee Terrillion, seconded by Trustee Widrick to authorize Mayor Beagle to sign Owner Engineer Agreement with GYMO for drilling of test wells. All in favor.
- **Municipal Solutions Engagement Letter- $165/hr.**
  Motion by Trustee Terrillion, seconded by Trustee Adsit to authorize Mayor Beagle to sign Engagement Letter with Municipal Solutions for Phase II of Groundwater Well Development Project . All in favor.

d. **Street Lighting LED Conversion Program:**

- Mayor Beagle NYPA installed the last few lights and National Grid will come out the energize the lights. NYPA is still in the process of putting together a final invoice.

e. **Zoning Changes:**

- Nothing new to report

f. **Tug Hill Artisan Roasters**
Restore NY Grant Involving Tug Hill Artisan Roasters- Resolution #2024-2 was presented to Board.
Motion by Trustee Adsit, seconded by Trustee Widrick to authorize proposed resolution 2024-2. All in favor.

g. **Proposed Local Law- Tax Cap Override:**
Motion by Trustee Terrillion, seconded by Trustee Adsit to adopt Local Law #1-2024 to override tax cap for 2024-2025 budget year. All in favor.

h. **Sewer Rate Increase**
Motion by Trustee Terrillion, seconded by Trustee Adsit to authorize proposed sewer rate increase of 3% for November 2024 billing. All in favor.

New Business:

a. **Kraft Surcharges:**
   - Water: February 2024 – none
   - Sewer: February 2024 – none

b. **Budget Amendments- General, Water, and Sewer:**

Motion by Trustee Salmon, seconded by Trustee Adsit to approve proposed budget amendments as presented. All in favor.

c. **Housing Authority Board Appointment**
Motion by Trustee Salmon, seconded by Trustee Adsit to appoint Carla Hellinger to Housing Authority Board to complete Kathleen Wallace's term through March 31, 2025. All in favor.

d. **Fire Department Appointment**
Motion by Trustee Salmon, seconded by Trustee Adsit to approve membership to Chris Klotz to the Fire Department. All in favor.

e. **Timber Cut**
Forester will be out to the Watershed next week to take a look.

f. **Veterans Park**
Notice of Intent to Declare Lead Agency for the Veterans' Memorial Park Improvements- Resolution #2024-3 was presented to the Board.
Motion by Trustee Adsit, seconded by Trustee Widrick to adopt proposed resolution 2024-3. All in favor.

g. **Budget 2024-2025**
Motion by Trustee Salmon, seconded by Trustee Terrillion to set a public hearing to be held for the proposed 2024-2025 budget on April 3rd, 2024, at 4:00PM. All in favor.

h. **Organizational Meeting**
Organizational Meeting will be held April 3rd, 4024 at 4pm

i. **Village Zoning Law for Fences and Hedges**
The Board was presented with a recommendation from the County Codes Department regarding fences and hedges. The board decided to have Attorney Burrows review the document.

Correspondence:

a. RACOG Updates (March 2024)

b. Lowville Fire Department Annual Mixed Banquet

Officers & Committee Reports:

a. **Village Attorney:**
Motion by Trustee Salmon, seconded by Trustee Adsit to approve the next organizational meeting for April 3, 2024. All in favor.

b. **Mayor**:

None.

c. **Clerk/Treasurer**:

- February Treasurer's report presented to Board

d. **Chief of Police**:

- Chief Ortlieb reported that the speed signs are out. The SNIRT run is next weekend and Stop DWI will cover overtime shifts for patrols for Friday and Saturday nights. The new vehicle should be here soon.

e. **Superintendent**:

Supt. Denise reported that Spring clean-up has begun. The village recently purchased a bucket truck to hang Christmas lights.

f. **Capital / Future Planning**

Trustee Salmon would like to work with Trustee Adsit and Supt. Denise to draw up a spreadsheet listing current equipment and when we plan to upgrade and replace it for future grant and budget planning purchases.

g. **Personnel:**

Executive Session.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
  - Discussed costs associated with fixing roof and driveway. No action taken.
- Police Department:
  - None.

- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.
- Town:
    - None.
- County:
    - Trustee Salmon discussed ongoing discussions about summer recreation.
- Recreation:
    - Mayor Beagle discussed there will be a meeting next week regarding summer recreation program. The pool is not available at Lowville Academy for swimming this year.
- RACOG:
    - None.

Public Comment:

- Carol Leviker addressed various concerns with the Board.
- Hedges at the property on the corner of Cascade and Stowe causing a safety issue was discussed at length.

Executive Session:

Motion by Trustee Adsit, seconded by Trustee Widrick to enter executive session for a personnel matter at 5:02 PM. All in favor.

5:22 PM - Motion by Trustee Salmon, seconded by Trustee Terrillion to exit executive session. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Adsit to approve proposed wage increase for Jordan Gaines retroactive to pay period #4. All in favor.

Adjournment:

5:24 PM - Motion by Trustee Widrick, seconded by Trustee Adsit to adjourn the meeting. All in favor.

Minutes submitted by: _____
BJV