VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
April 17, 2024

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on April 17th, 2024 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Danny Salmon*

Others:

Paul Denise	*Matt Martin*	*Brittany Vinette*	*Atty Jim Burrows*
Henry Avallone	*Vincent Nortz*	*Richard Defone*	*Mickey Dietrich*
Shane Gladle	*Nick Altmire*	*Don Cook*	*Dennis Lee*
Andrea Moroughan			

Orders of the Day:

- **Public Hearing- NY Restore Food Pantry- reschedule**
  Public Hearing will need be rescheduled as developer may not move forward with the project. Mayor Beagle will be participating in a meeting with the developer and county partners this Friday.

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Adsit, seconded by Trustee Widrick to approve the minutes of the April 3rd, 2024 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Widrick, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #012	$	87,709.72
F #012	$	26,621.97
G#012	$	20,369.89
HA#012	$	10,000.00

Unfinished Business:

a. **Restore NY Grant- Food Pantry**
Motion by Trustee Widrick, seconded by Trustee Adsit to reschedule public hearing for next regular meeting, May 15th, 2024 at 4:00pm. All in favor.

b. **Groundwater Well Development Project- Phase I**
- The equipment is in and they are looking at assembling and testing May 17th and installing the week of June 3rd.

c. **Groundwater Well Development Project- Phase II**
- Test wells will begin on May 6th.

d. **Street Lighting LED Conversion Program:**
- The funds from the incentive have been requested. NYPA is still in the process of putting together a final invoice.

e. **Zoning Changes:**
- Trustee Widrick reported he had met with County representatives to review changes and he hopes to have a final draft for board review soon.

f. **Timber Cut**
- A walkthrough has been completed by a prospective forester and his suggestion was to cut 700 acres within the next five years. He will be putting together a proposal to be reviewed by the board.

g. **Budget 2024-2025**
Motion by Trustee Adsit, seconded by Trustee Terrillion to adopt the 2024-2025 budget as presented. All in favor.

New Business:

a. **Budget Amendments- General**

Motion by Trustee Salmon, seconded by Trustee Widrick to approve proposed budget amendment as presented. All in favor.

Correspondence:

a. RACOG Updates (April 2024)

b. Lowville Fire Department Chief's Annual Report

c. Ryan Piche- Community Cup
- Trustee Salmon read email from Ryan Piche requesting use of Veterans Park for Community Cup and requesting waiver of registration fee. The $50 fee to use the park is comprised of $25 for registration and $25 for the electric.

Motion by Trustee Terrillion, seconded by Trustee Widrick to waive the $25 registration fee. Aye- Mayor Beagle, Trustee Terrillion, Trustee Adsit, and Trustee Widrick. Naye- Trustee Salmon. The motion is carried.

d. NY State of Opportunity- Homes and Community Renewal- Pro-housing

Officers & Committee Reports:

a. **Village Attorney:**
Attorney Jim Burrows reported he had reviewed the language in our code for hedges and fences and the recommendations presented at March's meeting and agrees the language is subjective. He is seeking direction from the board to provide objective criteria they would like to use.

b. **Mayor**:

None.

c. **Clerk/Treasurer**:

- March Treasurer's report presented to Board

d. **Chief of Police**:

- Seargent Martin reported the police vehicle has been delivered and will still need to have it outfitted which may take a few more weeks to complete. The department will be hiring a retired trooper to work part-time. The eclipse went well and most of the time was spent on traffic detail. The department has been asked to cover Town Court tomorrow.

e. **Superintendent**:

Supt. Denise reported that Spring clean-up has begun and is going well. The hope is to possibly start some work at Veterans Park this summer. He will share a proposal for the splashpad and bathroom with the board.

Supt. Denise presented to the board a proposal for a plow and sanding package. He and foreman Sam Moore have discussed that the village would be better off buying a plow right now as they are starting to put money into the older two plows we own. The village had budgeted for a sanding truck this year and would like to use those funds for this plow with sander package instead. If the village makes this purchase, they can sign into a contract to buy an additional plow truck four years from now and lock in the current price of $199,747.

Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the purchase of new plow truck. All in favor.

Motion by Trustee Salmon, seconded by Trustee Adsit to sign into the contract to purchase an additional plow truck in four years. All in favor.

f. **Capital / Future Planning**

Trustee Salmon is continuing work with Supt. Denise to compile a list of equipment and planned replacement dates. He is also proposing they review the streets and come up with a similar list for future repair and replacement scheduling.

g. **Personnel:**

Executive Session.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
  - Awards banquet is this Saturday, and all board members and spouses are invited to attend
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - Trustee Adsit reported there will be a meeting next week
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - None.
- Recreation:
  - Trustee Salmon would like to get the recreation board back to monthly meetings. Mayor Beagle hopes to have final numbers for the Summer Recreation program by next week.
- RACOG:
  - Mickey reviewed a schedule of upcoming meetings and conferences. They have been working with BOCES to establish a program for next year to engage students in local government.

Public Comment:

- Don Cook expressed concern that the stadium being built by the school may cause a decrease in his property value as there is no buffer between his yard and the field. He is asking that the village contact the school or Department of Education regarding the matter. Attorney Jim Burrows suggested a direct inquiry to the school.

- Henry Avallone asked if there was any change to the budget in the property tax revenue before adoption. The Board confirmed there was no change from the proposed budget reviewed at the public hearing.

- Henry Avallone inquired about the expenditure for the planning and zoning board line items and Mayor Beagle explained there was an increase in these expenses to cover the village's share of the Zoning Officer's salary.

- Henry Avallone asked for transparency on the amount of interest the village is receiving on their savings account in future meetings.

- Vincent Nortz inquired about transparency and public events involved in the DRI. The Board relayed that a website will be established, the committee has been selected, and there will be public meetings held from May 14th to 17th.

- Rich Defone asked if the filtration beds are still functioning now that we have the wells. Supt. Denise explained they are still working but at a reduced capacity as the well water does not require as much filtration and chemicals, and that their intended purpose will be a backup plan to be ramped up when needed.

Executive Session:

Motion by Trustee Adsit, seconded by Trustee Salmon to enter executive session for a personnel matter at 5:02 PM. All in favor.

5:50 PM - Motion by Trustee Adsit, seconded by Trustee Salmon to exit executive session. All in favor.

Motion by Trustee Widrick, seconded by Trustee Terrillion to approve proposed wage increases for non-contracted employees. All in favor.

Adjournment:

5:55 PM - Motion by Trustee Salmon, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
BJV