VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
June 18, 2024

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on June 18th, 2024 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Danny Salmon*

Others:

Paul Denise	*Daryl Ortlieb*	*Brittany Vinette*	*Atty Jim Burrows*
Ann Nortz	*Vincent Nortz*	*Richard Defone*	*Nick Altmire*
Joe Austin	*Carol Leviker*		

Orders of the Day:

- Public Hearing- Peddler's Permits
  4:01 PM – Motion by Trustee Adsit, seconded by Trustee Terrillion to open the public hearing for the proposed Local Law to repeal and replacement of Chapter 137-7 of the Village Code. All in favor.

- *4:42 PM – Motion by Trustee Adsit, seconded by Trustee Terrillion to close the public hearing. All in favor.*

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Salmon, seconded by Trustee Adsit to approve the minutes of the May 15, 2024 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the vouchers as audited. All in favor.

A #014	$	101,739.34
F #014	$	18,887.91
G#014	$	9,898.42
HA#014	$	1,658.50
A #001	$	109,409.12
F #001	$	65,416.72
G#001	$	11,223.32
HA#001	$	77,908.50

Unfinished Business

a. **Groundwater Well Development Project- Phase I**
   - Project is complete.

b. **Groundwater Well Development Project- Phase II**
   - Resolution #2024-11

   Motion by Trustee Adsit, seconded by Trustee Widrick to approve resolution 2024-11 for use of Water Reserve Fund not to exceed $68,400 for costs associated with test wells for a possible Phase II of Groundwater project. All in favor.

c. **Street Lighting LED Conversion Program:**
   - Mayor Beagle reported the village is awaiting final invoice and financing options.

d. **Zoning Changes:**
   - Trustee Widrick reported work is ongoing.

e. **Veterans Park:**
   - Resolution #2024-12

   Motion by Trustee Salmon, seconded by Trustee Adsit to approve resolution 2024-12 for use of Storm Drainage Reserve Fund not to exceed $50,000 for costs associated with stormwater management infrastructure as part of Veterans' Memorial Park project. All in favor.

   A restriction was placed on the deed to Veterans' Memorial Park restricting buildings to be added to the property by both the Town and Village boards. Trustee Salmon reported Bob Mullin expects to have a resolution passed at the town meeting tomorrow to remove the restriction and the village attorney will also draft a resolution to be reviewed at the next regular meeting.

   Motion by Trustee Widrick, seconded by Trustee Terrillion to accept BCA proposal for work being done at Veterans' Memorial Park. All in favor.

f. **Summer Recreation:**
   - Executive Session requested to discuss contract

g. **Downtown Revitalization Initiative:**
   - Trustee Widrick reported the open projects call is now open until July 31st and they are currently reviewing municipal projects.
   - There are more public outreaches to come. The website lowvilledri.org is available to the public and there is a link on the Village website.

h. **Lewis County Hockey Association Contract**

   Motion by Trustee Adsit seconded by Trustee Terrillion to authorize Mayor Beagle to sign contract with Lewis County Amateur Hockey Association regarding donation for a new chiller. All in favor.

i. **Peddler's Permit**

- Resolution #2024-13

  Motion by Trustee Widrick, seconded by Trustee Salmon to approve Resolution 13-2024 to enact a local law to repeal and replace Chapter 137-7 of the Village Code regarding Peddler's Permits. All in favor.

- Local Law #2-2024

  Motion by Trustee Adsit, seconded by Trustee Widrick to adopt Local Law #2-2024 to repeal and replace Chapter 137-7 of the Village Code regarding Peddler's Permits. All in favor.

New Business:

a. **Kraft Surcharges**

- March 2024- $19,500
- April 2024- $750
- May 2024- None

Motion by Trustee Salmon, seconded by Trustee Adsit to approve Kraft surcharges as presented. All in favor.

b. **Budget Amendments- Water**

Motion by Trustee Adsit, seconded by Trustee Terrillion to approve proposed budget amendment as presented. All in favor.

c. **Attorney for Legal Services**

- Resolution #2024-14

Motion by Trustee Terrillion, seconded by Trustee Salmon to approve resolution 2024-14 to retain Kendall, Harrienger & Burrows as Village Attorney due to name and partner change. All in favor.

d. **Lewis County Fair Parade**

- Resolution #2024-15

Motion by Trustee Adsit, seconded by Trustee Terrillion to approve Resolution 2024-15 regarding detour of traffic for Fair Parade Day. All in favor.

- Parking

  Motion by Trustee Terrillion, seconded by Trustee Adsit to approve removal of one and two hour parking restrictions for Fair Parade Day. All in favor.

Correspondence:

a. **RACOG Updates (June 2024)**

Trustee Widrick mentioned RACOG is thinking of forming an Executive Board because of challenges having a quorum each meeting.

b. **Manuel and Adrienne Gonzalez**

Mayor Beagle read email from a family from Hudson Valley who traveled through Lowville on the way to Alexandria Bay and stopped for the Cream Cheese Festival. They voiced their support for keeping the Cream Cheese Festival downtown.

Officers & Committee Reports:

a. **Village Attorney:**
None.

b. **Mayor**:

None.

c. **Clerk/Treasurer**:

None.

d. **Chief of Police**:

- Chief Ortlieb reported he made contact with DOT to see if anything can be done about the ongoing issues with the trestle
- The village was visited by a First Amendment auditor
- New officer Miranda Bourgeois is doing well in school and is expected to by ready November 1st. Office Gladle will be starting field training on Monday.
- A grant application was submitted for new bulletproof vests for two new offices and a new one for Officer Marolf
- Chief Ortlieb would like to order another Durango from Empire and plans to sell the Fusion in the Fall.

Motion by Trustee Terrillion, seconded by Trustee Widrick to approve order and purchase of new Durango. Trustee Salmon abstained. Motion is carried.

e. **Superintendent**:

Supt. Denise reported the yard debris disposal area at the sewer plant is no longer open 24/7 due to unauthorized dumping by non-village residents and the resulting expenses and liability. They are looking into possibly opening one Saturday a month for village residents who are unavailable to make it during new hours. The village does still offer yard pickup.

f. **Capital / Future Planning**

None.

g. **Personnel:**

Executive Session.

h. **Finance:**

Executive Session.

i. **Liaisons:**

- Fire Department: Fired Department is looking to plan a Field Day/ Community Day
- Police Department:
  - None.
- Joint Planning Bd./ZBA:
  - None.
- Municipal Board:
  - None.
- Town:
  - None.
- County:
  - The county approved funding toward Summer Recreation.
- Recreation:
  - Executive Session
- RACOG:
  - None.

Public Comment:

- Carol Leviker voiced her concerns about the hedges on Cascade and Stowe she had mentioned at a meeting in February being a safety hazard. She also expressed concerns about grass clippings on the roads, dissatisfaction with overcrowded plants by the bridge by Stewarts, and the overgrown grass by the doctor's offices. She also suggested the Village makes complaint forms electronic and to bring back a Codes Officer in-house.

- Ann Nortz asked the board to consider enforcing one way traffic on Dewitt Street between Eugene and Stewart Street during fair week as the street gets overcrowded. *Motion by Trustee Salmon, seconded by Trustee Widrick to enforce one-way traffic during fair week for Dewitt Street. All in favor.*

- Rich Defone asked if the developers were moving forward with the Food Pantry project. The board responded they had pulled out due to DRI funding no longer being available for the project from the change in footprint discussed a couple meetings ago.

Executive Session:

Motion by Trustee Adsit, seconded by Trustee Terrillion to enter executive session for pending litigation and contracts at 4:15 PM. All in favor.

4:35 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to exit executive session. All in favor.

Motion by Trustee Adsit, seconded by Trustee Widrick to enter executive session for contract issues and possible purchase of property at 5:22 PM. All in favor.

6:08 PM - Motion by Trustee Salmon, seconded by Trustee Adsit to exit executive session. All in favor.

Motion by Trustee Salmon, seconded by Trustee Adsit to authorize Mayor Beagle to sign Double Play contract. All in favor.

Motion by Trustee Salmon, seconded by Trustee Adsit to authorize DPW to remove the shrubs at the property on Cascade and Stowe to code within two weeks. Mayor Beagle opposed. The motion is carried.

Motion by Trustee Adsit, seconded by Trustee Salmon to restore Chief Ortlieb to vacation accrual scale for PD contract. All in favor.

Adjournment:

6:08 PM - Motion by Trustee Adsit, seconded by Trustee Widrick to adjourn the meeting. All in favor.

Minutes submitted by: _____
BJV