VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
August 21, 2024

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on August 21st, 2024 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Danny Salmon*

Others:
Paul Denise (by phone) *Daryl Ortlieb* *Brandon Arthur* *Atty Jim Burrows*
Wendy Snowden *See attached sign in sheet*

Orders of the Day:

- None.

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Adsit, seconded by Trustee Widrick to approve the minutes of the July 17, 2024 meeting. All in favor.*
- *Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the minutes of the August 7, 2024 special meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #003	$	82,875.44
F #003	$	51,826.09
G#003	$	110,712.68
HA#003	$	821,604.50

Unfinished Business

- **Groundwater Well Development Project- Phase II**
  - Matt Cervini, GYMO reported they are searching for a new well developer and going through the process of developing new wells.

- **Street Lighting LED Conversion Program:**

- Mayor Beagle reported the Village is awaiting final invoice. To date the Village has received the final incentive payment of $61,197.20 for a total approximately $175,000 in incentives for changing the lights over.

- **Zoning Changes:**
  - Trustee Widrick reported there is a tentative final draft. The Board would like the Clerk to get a quote from E-Code on the cost to update the code for possible grant funding for the update.

- **Veterans Park:**
  - Resolution #2024-17
    Motion by Trustee Adsit, seconded by Trustee Terrillion to approve resolution 2024-17authorizing Veterans' Memorial Park improvements and to allow permanent structures. Roll call vote as follows: Mayor Beagle -yay, Trustee Salmon – yay, Trustee Terrillion – yay, Trustee Widrick – yay, Trustee Adsit – yay.

- **Downtown Revitalization Initiative:**
  - Trustee Salmon reported applications deadline is August 30th. The Committee will meet on September 5th at 9am at the Library to begin the process of reviewing the applications received. The meeting is open to the public.

- **Bonding for Flood Repair:**
  - *Motion by Trustee Adsit, seconded by Trustee Widrick to authorize Mayor Beagle to sign the contract with Municipal Solutions, Inc. for general financial services. All in favor.*

- **New Police Vehicle:**
  - Resolution #2024-18
    Motion by Trustee Adsit, seconded by Trustee Terrillion to authorize the expenditure of Capital Reserve funds from general Police reserve fund not to exceed $45,000 for the purchase of a Police Vehicle. All in favor.

New Business:

a. **Kraft Surcharges**
   - June 2024
     - Water- $20,000
     - Sewer- $13,750

   Motion by Trustee Adsit, seconded by Trustee Terrillion to approve Kraft water surcharges as presented. All in favor.

   Motion by Trustee Salmon, seconded by Trustee Terrillion to approve Kraft sewer surcharges as presented. All in favor.

b. **Budget Amendments:**

   Motion by Trustee Salmon, seconded by Trustee Adsit to approve proposed budget amendments as presented. All in favor.

c. **GYMO Surveys**

- Mayor Beagle presented a proposal for Professional Surveying Services by GYMO for tax parcel 212.11-06-04.211 in the amount of $1,200.

Motion by Trustee Adsit, seconded by Trustee Terrillion to authorize Mayor Beagle to sign the agreement as presented. All in favor.

Mayor Beagle presented a proposal for Professional Surveying Services by GYMO for tax parcels 213-09-01-01.110 and *213.00-01-04.400 in the amount of $3,500.*

Motion by Trustee Adsit, seconded by Trustee Widrick to authorize Mayor Beagle to sign the agreement as presented. All in favor.

Correspondence:

a. **Lowville Fire Department**

The budget for 2025 was presented.

b. **RACOG Updates (August 2024):**
Mickey Dietrich discussed updates as presented.

c. **RACOG Traffic Initiative:**
Traffic study presented to the Board.

d. **Mary & Harvey Ingersoll:**
Thank you letter for recognition as Citizens of the Year**.**

e. **Cream Cheese Festival:**
The informational letter from the Cream Cheese Festival Committee was received. The festival will be held September 21, 2024. The Board would like communication with the Committee to happen sooner than this time as information was not supplied until today. Chief Ortlieb & Fire Chief Austin reported there has not been the communication between the Police Department and Fire Department regarding the Festival as the letter states. Chief Austin states Kraft will have a very large refrigerated tent with a generator behind the Fire Hall.

Motion by Trustee Salmon, seconded by Trustee Adsit to approve the letter as written and proceed with the process. All in favor.

f. **Public Health:**
Mayor Beagle reported Public Health has asked permission to put a sign at the Soldiers Memorial Park in recognition of Suicide Awareness for the month of September.

Motion by Trustee Adsit, seconded by Trustee Widrick to authorize the temporary sign at the park for the month of September for Suicide Awareness. All in favor.

g. **Recreation Intermunicipal Agreement:**
Motion by Trustee Adsit, seconded by Trustee Salmon to authorize Mayor Beagle to sign the intermunicipal agreement for the provision of recreational services between the Town and Village of Lowville. All in favor.

Officers & Committee Reports:

a. **Village Attorney:**

b. **Mayor**:
Mayor Beagle presented a proposal from GYMO for the Board to consider for a drainage study.

c. **Clerk/Treasurer**:
May Treasurer's report is presented. The AFR has been filed.

d. **Chief of Police**:

- Chief Ortlieb reported the Fair went well. The Police Department is participating in National Night Out on 8/23/24. There has been approximately 380 child ID's been issued since the new ID system has been in use. The recruits are doing great.
- Executive session for personnel.

e. **Superintendent**:
    - Supt. Denise praised the Police Department and DPW staff for all their hard work during the floods the Village has had. DPW has been in the process of fixing the problems that have arisen that they are able to fix for drainage with Village funds.

f. **Capital / Future Planning**

None.

g. **Personnel:**

Executive Session.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
    - None.
- Police Department:
    - None.
- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.

- Town:
    - None.
- County:
    - None.
- Recreation:
    - The Village has received $15,000 from the windmills towards the recreation programs. To date the Village has spent $80,000 for the program but we have not received the final bill.
- RACOG:
    - None.

Public Comment: (after New Business):

- Zeke Zapotoski voiced his concerns regarding the flooding at his property. He believes the culvert that was replaced next door was to small to handle the water flow. He is requesting this to be fixed before winter.

- Bill Disch asked the board to consider replacing the culvert to a larger one. He says the flow of the water clogs up from the debris that comes down the stream. His property was also flooded and is requesting this be solved as soon as possible. He praised the Fire Department for coming to pump the water from his basement. Mr. Disch says he lost thousands of dollars of items.

- Charles Dibble stated he also had lots of damage to his property from the floods. He believes the Village needs to find the funds to fix these water problems. Some work has been done to his property but the issue is not fixed. He questioned why the Governor has not responded with any help for the Village. The Village infrastructure needs to be updated in the Village sooner than later. He also praised the Fire Department for their help in pumping his basement.

- Mervin Roggie stated he has lost his entire property. He stated he does not understand why a large culvert was replaced with a small culvert and if this happened what else has the Village done. He questioned who is going to pay for the homeowners for their damages.

- Mike Leviker stated the Village has not addressed the shrub issue on Stowe St. Also, Lewis County Codes does not want to be bothered by their complaints on lawn maintenance. He believes the law is not followed by everybody. He submitted a foil request for the agreement between the Village and Codes.

- Diane Purvines stated they were getting more water on her street and wondered where the problem was.

- Luke Roes stated he also had flooding that destroyed the driveway and flooded the residence. He stated the Village needs to be responsible for the replacement. Mr. Roes also stated he received a letter from the Codes Department stating he was operating a business from his residence. He believes he is being singled out. There are extra vehicles parked at his residence that are being repaired.

- Gina Judd reported a residence on S. State St. has been purchased to potentially be turned into a convenience store and a smoke shop. She believes the address has been zoned incorrectly. She is asking the Village to step in and make sure this property is not developed in this manner.

- Byron Thompson stated he has experienced flooding at his residence. Mr. Thompson is asking for a Civil Engineer to review the issues the Village has and possibly contact the Army Corps of Engineers. He believes this is something they would solve and possibly pay for.

- Simon Gingerich spoke concerning history of storm drainage problems. Mr. Gingerich believes the problem with the water is the farmland on Number Three Rd. We have not seen this amount of water since 1893.

- Mike Fayle spoke concerning the flooding in the Village. Mr. Fayle has frustration regarding residents being reimbursed for damages. He is asking the Board to come to a resolution. He believes the drainage cannot keep up with the amount of unexpected rainfall that has been received. He thanked the Fire Department for their continued efforts.

- Joe Austin presented statistics on the amount of rainfall we have had. The statistics show there has been extreme amount of rainfall that Lowville has not had in over 100 years. Mr. Austin stated this could be a drainage problem, however, the amount of rain and in the short amount of time has saturated the ground so the water has no other place to go. The Fire Department has given their all every time. The neighboring Fire Departments assisted as well.

Executive Session:

Motion by Trustee Adsit, seconded by Trustee Widrick to enter executive session for personnel matters at 5:46 PM. All in favor.

6:20 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to exit executive session. All in favor.

Adjournment:

6:22 PM - Motion by Trustee Terrillion, seconded by Trustee Adsit to adjourn the meeting. All in favor.

Minutes submitted by: _____
WSS