**VILLAGE OF LOWVILLE**
**BOARD OF TRUSTEES**

*Meeting Minutes*
**October 16, 2024**

## Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on October 16, 2024 by Mayor Joseph Beagle.

## Roll Call:

Meeting included the following board members:

*Mayor Joseph Beagle* *Trustee Anthony Adsit* *Trustee Charles Terrillion*
*Trustee Timothy Widrick* *Trustee Dan Salmon*

Others:
*Paul Denise* *Daryl Ortlieb* *Atty Jim Burrows* *Wendy Snowden* *Mickey Dietrich*
*Vincent Nortz* *Andrea Moroughan* *Carol Leviker* *Richard Defone* *Henry Avallone*
*Matt Cervini* *Bob Mullin* *Cara Anna* *Sarah Nisley* *Nick Altmire*

## Orders of the Day:

- *Motion by Trustee Salmon, seconded by Trustee Adsit to open the public hearing for proposed zoning changes at 4:10pm. All in favor.*
- *Motion by Trustee Salmon, seconded by Trustee Terrillion to table the public hearing until the November 20, 2024 meeting. All in favor.*

## Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Adsit, seconded by Trustee Terrillion to approve the minutes of the September 18, 2024 meeting. All in favor.*

## Approval of Vouchers:

*Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the vouchers as audited. All in favor.*

| | | |
|---|---|---|
| A #005 | $ | 155,610.44 |
| F #005 | $ | 26,659.82 |
| G#005 | $ | 19,526.85 |
| HA#005 | $ | 68,154.03 |

## Unfinished Business

- **Groundwater Well Development Project- Phase II:**
  - Mayor Beagle reported the project is on hold until further funding is received.
  - Matt Cervini reported a notice of intent to submit for a preliminary planning grant from Rural Development needs to be filed by the Clerk in the newspaper.

- **Zoning Changes:**

- Trustee Widrick will meet with each Trustee to discuss the proposed changes before the next Board meeting.

- **Veterans Park:**
  - Superintendent Denise reported there is nothing new to report for the park specifically.

- **Downtown Revitalization Initiative:**
  - Superintendent Denise & Trustee Widrick reported there will be a DRI meeting on October 29th open to the public at the Fire Hall 5-7pm. On October 30th the final meeting is being held, then the applications will be sent to NYS for the final decisions on which projects will be chosen.

- **Police Sergeant Appointment:**

  *Motion by Mayor Beagle, seconded by Trustee Terrillion to appoint Matthew Martin as permanent Police Sergeant with his probationary period successfully completed. All in favor.*

**New Business:**

a. **Kraft Surcharges**
   - September 2024
     - Water - $10,000
     - Sewer- $5,750

   *Motion by Trustee Salmon, seconded by Trustee Adsit to approve Kraft water surcharges as presented. All in favor.*

   *Motion by Trustee Salmon, seconded by Trustee Widrick to approve Kraft sewer surcharges as presented. All in favor.*

b. **Budget Amendments:**

   *Motion by Trustee Terrillion, seconded by Trustee Widrick to approve General fund budget amendment as presented. All in favor.*

c. **Wastewater Treatment Plant Phase II Amendment:**
   - Mayor Beagle explained the Village needs to extend the contract with Municipal Solutions until the Village can go to long term bonding.

   *Motion by Trustee Adsit, seconded by Trustee Terrillion to extend the contract with Municipal Solutions. All in favor.*

d. **Fire Department and Lowville Housing Authority Contracts:**

   *Motion by Trustee Adsit, seconded by Trustee Salmon to authorize Mayor Beagle to sign the fire contracts for 2025 fire department budgeted amounts. All in favor*

   *Motion by Trustee Adsit, seconded by Trustee Terrillion to authorize Mayor Beagle to sign the sanding, sweeping & plowing contract with the Housing Authority. All in favor.*

e. **Disposition List:**
*Motion by Trustee Salmon, seconded by Trustee Adsit to authorize the permission to dispose as presented. All in favor*

**Correspondence:**

a. **RACOG Updates (October 2024):**
Mr. Dietrich presented updates for October 2024.

b. **Double Play – Turkey Trot:**
The run is scheduled for Thursday, November 28, 2024 from 9am to 10am.

c. **Cream Cheese Festival:**
Thank you for Village support for the 2024 Cream Cheese Festival.

d. **Reactivate**
Mayor Beagle requested this to be referred to the Municipal Board.

**Officers & Committee Reports:**

a. **Village Attorney:**
Executive session for advice.

b. **Mayor**:
Executive session for personnel issue.

c. **Clerk/Treasurer**:
September's Treasurer's report is presented.

d. **Chief of Police**:

Chief Ortlieb reported the Cream Cheese Festival went well. The Police Department did receive a grant for $1,600 that covered the cost of two new vests.

e. **Superintendent**:
None.

f. **Capital / Future Planning**

None.

g. **Personnel:**

None.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
    - None.

- Police Department:
    - None.
- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.
- Town:
    - None.
- County:
    - None.
- Recreation:
    - Trustee Salmon reported two members may have to be replaced due to a conflict of interest. Also, the recreation program may have to be modified for next year's program for funding reasons. Mayor Beagle stated he had a meeting with Bob Mullin, JD Ross and Mike Young regarding the skating program. They were awarded a $15,000 grant to go towards the skating program. Tentatively the skating would start December 7th if all goes well.
- RACOG:
    - None.

**Public Comment:**

- Carol Leviker stated the issue with the National Grid pole on Jefferson St. has been taken care of. There is miscellaneous objects on Cascade Ave. by the bridge that has not been removed. There is also a couch on Stowe St. and a chair on Rural Ave. that needs to be removed. Mayor Beagle responded that the Police Department has been actively addressing the issues as they arise. Ms. Leviker also believes the corner of Stowe St. and Cascade Ave. is not being addressed. She states the Village does not address these issues in the community. She believes the Village should change the laws.

- Richard Defone asked Superintendent Denise for an overview of what has been happening with the flooding. Superintendent Denise responded there is a meeting at the Village offices with FEMA to look at the potential issues and possible solutions. This is in the beginning stages. Mr. Defone also stated he had been asked to relay there have been four wheelers in the Village off Rural Ave. and off Bardo Rd to Stewarts and Arbys and occasionally late at night on Bostwick St.

**Executive Session:**

*Motion by Trustee Adsit, seconded by Trustee Widrick to enter executive session for personnel matters, legal advice at 4:40 PM. All in favor.*

*5:20 PM – Motion by Trustee Adsit, seconded by Trustee Terrillion to exit executive session. All in favor.*

*Motion by Trustee Adsit, seconded by Trustee Terrillion to appoint Wendy Snowden interim Clerk/Treasurer. All in favor.*

**Adjournment:**

*5:20 PM – Motion by Trustee Widrick, seconded by Trustee Widrick to adjourn the meeting. All in favor.*

Minutes submitted by: _____
*WSS*