**VILLAGE OF LOWVILLE**
**BOARD OF TRUSTEES**

*Meeting Minutes*
**November 20, 2024**

## Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on November 20, 2024 by Mayor Joseph Beagle.

## Roll Call:

Meeting included the following board members:

*Mayor Joseph Beagle* *Trustee Anthony Adsit* *Trustee Charles Terrillion*
*Trustee Timothy Widrick* *Trustee Dan Salmon*

Others:

*Paul Denise* *Atty Kathryn Harringer* *Wendy Snowden* *Mickey Dietrich*
*Vincent Nortz* *Andrea Moroughan* *Carol Leviker* *Richard Defone* *Henry Avallone*
*Nick Altmire* *Joe Austin* *Resident*

## Orders of the Day:

- The public hearing for the proposed zone changes is still open. Mayor Beagle opened the floor for discussion. Carol Leviker questioned the hedge proposal. Trustee Widrick explained the proposed change. Trustee Widrick asked that the public hearing be continued until the December 18th meeting for further discussion and proper SEQR review.
- *Motion by Trustee Salmon, seconded by Trustee Adsit to table the public hearing until the December 18, 2024 meeting. All in favor.*

## Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Adsit, seconded by Trustee Terrillion to approve the minutes of the October 16, 2024 meeting. All in favor.*

## Approval of Vouchers:

*Motion by Trustee Widrick, seconded by Trustee Terrillion to approve the vouchers as audited. All in favor.*

| | | |
|---|---|---|
| A #006 | $ | 223,470.03 |
| F #006 | $ | 50,210.72 |
| G#006 | $ | 32,126.16 |
| HA#006 | $ | 3,706.69 |

## Unfinished Business

- **Groundwater Well Development Project- Phase II:**
  - Mayor Beagle reported he and Superintendent Denise will meet with GYMO, PC to finalize the planning grant application.

- **WWTP:**
  - Mayor Beagle reported the work is completed at the plant. The long-term bonding for the project that has been pushed back to January from July by New York State. The Board was presented with change orders that were previously approved from NYS.

- **Zoning Changes:**
  - Mayor Beagle reported the County Planning Board approved with conditions the proposed amendments to the various sections of the Village Zoning laws. Trustee Widrick stated there was a discrepancy on the zoning map. The Fairgrounds was classified as a NC-1 instead of a park in error. The map will be updated to show the correction.

- **Downtown Revitalization Initiative:**
  - Superintendent Denise reported the 3 projects for the Village have been determined and will be submitted in December. The projects are Veteran's Park which includes the splashpad and bathrooms, streetscape/parking area.

**New Business:**

a. **Kraft Surcharges**
   - October 2024
     - Water - $0
     - Sewer- $750

*Motion by Trustee Widrick, seconded by Trustee Adsit to approve Kraft sewer surcharges as presented. All in favor.*

b. **Budget Amendments:**

*Motion by Trustee Adsit, seconded by Trustee Terrillion to approve General fund budget amendment as presented. All in favor.*

*Motion by Trustee Adsit, seconded by Trustee Terrillion to approve the purchase of a new boiler for the Police Department in the amount of $6500. All in favor.*

c. **Bowers CPA & Advisors:**

*Motion by Trustee Terrillion, seconded by Trustee Widrick to authorize Mayor Beagle to sign the letter of engagement with Bowers CPA & Advisors. All in favor.*

d. **Village Tax Relevy:**
*Motion by Trustee Salmon, seconded by Trustee Adsit to authorize Mayor Beagle to sign the 2024 tax relevy. Roll call vote: Mayor Beagle yay, Trustee Terrillion yay, Trustee Widrick yay, Trustee Adsit yay, Trustee Salmon yay. Motion carried.*

**Correspondence:**

a. **RACOG Updates (November 2024):**
Mr. Dietrich presented updates for November 2024.

**Officers & Committee Reports:**

a. **Village Attorney:**
None.

b. **Mayor**:
None.

c. **Clerk/Treasurer**:
October's Treasurer's report is presented.

d. **Chief of Police**:

Chief Ortleib submitted the monthly report.

Superintendent Denise is requesting that the 2017 Ford Fusion be declared surplus and to be put on Auctions International.

*Motion by Trustee Adsit, seconded by Trustee Terrillion to declare the 2017 Ford Fusion surplus to be auctioned. All in favor.*

e. **Superintendent**:
Superintendent Denise reported leaf pick up is complete. The Christmas lights are up. A new Christmas tree was purchased and planted at the Soldier's Memorial Park. The flood drainage reimbursement from the storm is in progress.

f. **Capital / Future Planning**

None.

g. **Personnel:**

Trustee Salmon reported a new Deputy Clerk/Treasurer, Kaleigh Turck will start on November 25, 2024.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
    - Joe Austin reported the Fire Department was awarded $206,000 from a grant that will be used for a new generator, an air pack cleaning system, and a hose washer and cascade system to fill air bottles.
- Police Department:
    - Mayor Beagle reported the new police vehicle should be delivered in the next few weeks.

- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.
- Town:
    - None.
- County:
    - None.
- Recreation:
    - Trustee Salmon reported Tim Hunt has requested a meeting next Tuesday regarding recreation.
    - Mayor Beagle stated this year's summer recreation was very disorganized. There were problems caused from the flooding that impacted the program. Going forward he is suggesting this become a regional program so the Village can budget a certain amount and let another entity run the program.
- RACOG:
    - None.

**Public Comment:**

- Richard Defone commended the DPW for how nice the Christmas lights look. Also, he thanked the DPW for cleaning up the leaves. Mr. Defone commented on some parking issues he had encountered. Mr. Defone wanted an update for crosswalk information.

**Executive Session:**

*Motion by Trustee Terrillion, seconded by Trustee Widrick to enter executive session for personnel matters at 4:45 PM. All in favor.*

*5:00 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to exit executive session. All in favor.*

*Motion by Trustee Salmon, seconded by Trustee Adsit to increase the Clerk/Treasurer rate of pay to $27/hr retroactive to October 16, 2024.. All in favor.*

**Adjournment:**

*5:00 PM - Motion by Trustee Salmon, seconded by Trustee Adsit to adjourn the meeting. All in favor.*

Minutes submitted by: _____
*WSS*