VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
December 18, 2024

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on November 20, 2024 by Mayor Joseph Beagle.

Roll Call:

Meeting included the following board members:

Mayor Joseph Beagle *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Dan Salmon*

Others:
Paul Denise *Atty Burrows* *Wendy Snowden* *Daryl Ortlieb*
Mickey Dietrich *Vincent Nortz* *Henry Avallone*
Nick Altmire *Matt Cervini* *Peter Cecconi* *Joe Austin*

Orders of the Day:

- The public hearing for the proposed zone changes is still open. Mayor Beagle opened the floor for discussion.
- *Motion by Trustee Salmon, seconded by Trustee Terrillion to close the public hearing. All in favor.*

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Widrick, seconded by Trustee Salmon to approve the minutes of the November 20, 2024 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the vouchers as audited. All in favor.

A #007	$	113,081.65
F #007	$	50,233.74
G#007	$	32,154.12

Unfinished Business

- **Groundwater Well Development Project- Phase II:**
  - Matt Cervini reported the planning grant will be ready for submission in January.
- **WWTP Phase II:**
  - Mayor Beagle reported Empire State Development has paid the Village $1.6 million to date of the $4.1 million the Village was awarded.

- **Zoning Changes:**
  - *Motion by Trustee Adsit, seconded by Trustee Widrick to adopt resolution # 22-2024 to declare a negative declaration for SEQR. Roll call vote as follows: Mayor Beagle: yay, Trustee Widrick: yay, Trustee Terrillion: yay, Trustee Adsit: yay, Trustee Salmon: yay. Motion carried.*
  - *Motion by Trustee Adsit, seconded by Trustee Salmon to adopt resolution #23-2024 to enact local law to repeal and replace the zoning law. Roll call vote as follows: Mayor Beagle: yay, Trustee Widrick: yay, Trustee Terrillion: yay, Trustee Adsit: yay, Trustee Salmon: yay. Motion carried.*

New Business:

a. **Senior Exemption/Fire Fighter & Ambulance Workers:**
   - Mayor Beagle reported the Village could change the current percentage of assessed value exemption for senior citizens in the Village of Lowville. Also, firefighters and ambulance workers could be offered a partial real property tax exemption.
   - *Motion by Trustee Adsit, seconded by Trustee Salmon to redraft the current local law on senior exemptions and incorporate the fire fighter & ambulance workers real property tax exemption to the law. All in favor.*

b. **Skating Rink:**
   - Trustee Salmon reported there was a bullying incident at the skating rink. He wanted to ensure that the rink is a safe area and the staff at the skating rink had a resource if needed.

c. **Parking:**
Trustee Salmon stated the parking enforcement in the Village is getting better. Trustee Salmon stated he has information that a majority of the parking tickets are being paid.

d. **Municipal Board Appointments:**
Motion by Trustee Salmon, seconded by Trustee Terrillion to appoint Dennis Bishop as a Municipal Board member through 12/31/29. All in favor.

Motion by Trustee Terrillion, seconded by Trustee Adsit to appoint Peter Cecconi as an alternate on the Municipal Board through 12/31/26. All in favor.

e. **Clerk Appointments:**
Motion by Trustee Salmon, seconded by Trustee Adsit to appoint Wendy Snowden as Clerk/Treasurer for a term through 3/31/27. All in favor.

Motion by Trustee Adsit, seconded by Trustee Terrillion to appoint Kaleigh Turck as Deputy Clerk/Treasurer for a term through 3/31/25.

Correspondence:

a. **RACOG Updates (December 2024):**
Mr. Dietrich presented updates for December 2024.

b. **Lowville Fire Department:**

The annual banquet is 1/18/25 make reservations with Mr. Austin.

Officers & Committee Reports:

a. **Village Attorney:**
None.

b. **Mayor**:
None.

c. **Clerk/Treasurer**:
November's Treasurer's report is presented.

d. **Chief of Police**:

Chief Ortleib submitted the monthly report. Chief stated the Department was able to purchase two new window tint meters with forfeiture funds. Chief reported the tasers that the Department has are obsolete, and the officers do not have body cams. There is a company that will supply new tasers & body cameras with related equipment and training. To lock into the 2024 price of $1000 down and $15,000 a year for an additional 5 years.

- *Motion by Trustee Salmon, seconded by Trustee Adsit to approve Chief to sign a contract for new tasers & body cameras for the Department. All in favor.*

e. **Superintendent**:
Superintendent Denise reported chemical bids were today with Slack being the low bid for all of the chemicals for the water and sewer plant. The Police Department had a new boiler installed. Superintendent Denise contacted 12 parcels to remind them of the sidewalk snow removal code and to clean the snow from their sidewalks.

f. **Capital / Future Planning**

Trustee Salmon reminded the department heads to supply any capital purchases they have in mind for the next 3 years, for planning purposes.

g. **Personnel:**

None.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
  - Joe Austin reported the Fire Department has had a busy year so far this year and the members are doing a great job. Superintendent Denise reported the DPW went up and cleaned the roof of snow from the last snowfall. The roof needs to be considered for replacement.
- Police Department:
  - None.

- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.
- Town:
    - None.
- County:
    - None.
- Recreation:
    - Trustee Salmon recommended the Village no longer be the administrator of the summer recreation program as the program is not sustainable. Trustee Salmon requested all parties be notified.
    - *Motion by Trustee Salmon, seconded by Trustee Adsit to no longer have the Village of Lowville be the administrator for the summer recreation program. All in favor.*
- RACOG:
    - None.

Public Comment:

- None.

Adjournment:

4:50 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
WSS