**VILLAGE OF LOWVILLE**
**BOARD OF TRUSTEES**
***Special/Organizational Meeting***
**April 2, 2025**
**4:00 p.m.**

**AGENDA**

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Orders of the Day:**
   - Public Hearing – re: Proposed 2025-2026 Budget:
   - Public Hearing – re: Proposed Zoning Changes-Megan Krokowski
   - Organizational Meeting:
     a. Appointments:
        1) Deputy Mayor
        2) Deputy Clerk
        3) Village Historian
        4) Committees
           a) Capital/Future Planning
           b) Personnel
           c) Finance
        5) Liaisons:
           a) Fire Department
           b) Police Department
           c) Planning Bd. / ZBA
           d) Municipal Board
           e) Town
           f) County
           g) Recreation
           h) RACOG
     b. Official Undertakings:
        1) Action to authorize appropriate insurance coverage (bonding) for relevant municipal officials.
     c. Official Newspaper:
        1) Daily Publications: Watertown Daily Times
     d. Notification of Regular Meetings:
        1) Regular meetings of the Board of Trustees will be on the third Wednesday of each month at 4:00PM.
        2) Location for meetings will be the Village Municipal Building.
     e. Special Meetings:
        1) May be called by the Mayor, or by agreement of two Trustees.
        2) Trustees will be notified individually by the Village Clerk.
        3) Notification to the public and media will be made as soon as possible after the scheduling of the meeting, with a minimum of seventy-two (72) hours' notice, if that time is available.

f. Resolutions to Adopt
    1) #2025-6 Advance Approval of Claims
    2) #2025-7 Designation of Depositories Allowance
    3) #2025-8 Mileage Allowance
    4) #2025-9 Attendance at Training
g. Rules of Procedure
    1) Attached.
h. Date of Next Organization Meeting:
    1) Next Organization Meeting will be on Wednesday, April 1st, 2026.

**4. Public Comment:**

**GUIDELINES FOR PUBLIC COMMENT:**

- The public shall be allowed to speak only during the Public Comment period of the meeting or at such other time as a majority of the Board shall allow.
- Speakers may be required to step to the front of the room.
- Speakers must give their name, address, and organization, if any.
- Speakers must be recognized by the presiding officer.
- Speakers must limit their remarks to 5 minutes on a given topic.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity, and good taste.
- Interested parties or their representatives may address the Board by written communications

**5. Approval of Minutes/Excuse Absent Board Members:**

- 03/19/2025 Regular Meeting

**6. Approval of Vouchers:**

- None.

**7. Unfinished Business:**

- 2025-26 Budget
- Proposed Zoning Changes
- GYMO WWTP updates
- Joint Planning/Coning Contract
- FEMA Reimbursement

**8. New Business:**

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**9. Correspondence:**

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**10. Officers & Committee Reports:**

a. Village Attorney
b. Mayor
c. Clerk/Treasurer
d. Chief of Police
e. Superintendent
f. Capital/Future Planning
g. Personnel
h. Finance
i. Liaisons
   - Fire Department
   - Police Department
   - Planning Bd. / ZBA
   - Municipal Board
   - Town
   - County
   - Recreation
   - RACOG

**11. Public Comment:**

**12. Executive Session:**

**13. Adjournment:**