VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
March19, 2025

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on March 19,2025 by Mayor Danny Salmon. The meeting was opened with a moment of silence for Doug Brodie & John Lee.

Roll Call:

Meeting included the following board members:

Mayor Danny Salmon *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Jeanna Judd*

Others:

Paul Denise *Atty Burrows* *Wendy Snowden* *Daryl Ortlieb*
Henry Avallone *Nick Altmire* *Mickey Dietrich* *Vincent Nortz*
Brandon Arthur *Andrea Moroughan* *Joe Austin* *Richard Defone*

Orders of the Day:

4:03pm - Motion by Mayor Salmon, seconded by Trustee Adsit to open the public hearing to override the tax cap limit. All in favor.

4:05pm – Motion by Trustee Adsit, seconded by Trustee Terrillion to close the public hearing to override the tax cap limit. All in favor.

4:05pm – Motion by Mayor Salmon, seconded by Trustee Widrick to open the public hearing to defend & indemnify officers and employees. All in favor.

4:08pm – Motion by Trustee Adsit, seconded by Trustee Terrillion to close the public hearing to defend & indemnify officers & employees. All in favor.

Public Comment:

None.

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the minutes of the February 26, 2025 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the vouchers as audited. All in favor.

A #011	$	62,552.78
F #011	$	29,407.74
G#011	$	360,263.05

HA#011 $ 4,218,145.49

Unfinished Business

- **Local Law 3 – Override tax cap limit:**
  - *Motion by Mayor Salmon, seconded by Trustee Adsit to approve the tax cap override law as presented. Roll call vote: Mayor Salmon-yay; Trustee Terrillion-yay; Trustee Adsit-yay; Trustee Widrick-yay; Trustee Judd-yay. Motion carried.*

- **Local Law 2 – Defend & indemnify officers & employees:**
  - *Motion by Trustee Widrick, seconded by Trustee Adsit to approve defend & indemnify officers & employees law as presented. Roll call vote: Mayor Salmon-yay; Trustee Terrillion-yay; Trustee Adsit-yay; Trustee Widrick-yay; Trustee Judd-yay. Motion carried.*

- **General Code:**
  - Trustee Widrick explained Lewis County will pay for the Village E-Code to be updated to a newer version. Each municipality will receive $15,000 towards E-Code updates.

- **Zoning Law Amendments:**
  - Trustee Widrick submitted an update to the prior zoning amendments with some suggested changes.
    Motion by Trustee Adsit, seconded by Trustee Judd to set a public hearing on April 2, 2025 at 4pm. All in favor.

- **2025-2026 Proposed Budget.**
  - *Motion by Mayor Salmon, seconded by Trustee Terrillion for a public hearing on April 2, 2025 at 4pm for the 2025-26 proposed budget. All in favor.*

- **Joint Planning/Zoning contract:**
  - Mayor Salmon & Superintendent Denise will meet with the Town Supervisor regarding updating the current contract.

- **Verizon Cell Tower:**
  - Attorney Burrows reported he sent a letter to the Lewis County Planning Board for consideration of their recommendation on the engineering report. Trustee Widrick read the change that is in the proposed zoning update.

- **WWTP Project**
  - Matt Cervini, GYMO reported the USDA RD grant they are applying for on behalf of the Village has been kicked back. There is an updated engineering agreement that needs to be updated as well as having Supt. Denise be an authorized contact to submit the changes that were requested.
  - *Motion by Trustee Adsit, seconded by Trustee Terrillion to allow Mayor Salmon to sign an agreement authorizing Supt. Denise act on behalf of the Village of Lowville for the USDA grant. All in favor.*
  - *Motion by Trustee Judd, seconded by Trustee Adsit to authorize Supt. Denise to act on behalf of the Village of Lowville for storm drain survey, analysis and hazard mitigation plan. All in favor.*
  - *Motion by Trustee Adsit, seconded by Trustee Widrick to continue in the future with phase II of the WWTP project. All in favor.*

- *Motion by Trustee Adsit, seconded by Trustee Terrillion to authorize Mayor Salmon to sign the EJDC contract documents. All in favor.*

New Business:

a. **Housing Authority:**
   - *Motion by Trustee Adsit, seconded by Trustee Judd to appoint Carla Hellinger to the housing authority for a term through 3/31/29. All in favor.*

b. **Recreation Committee:**
   - Mayor Salmon reported he met with Mike Young & Bob Mullin regarding the recreation program. Negotiations continue on the subject.

c. **Budget Amendments:**
   - *Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the budget amendments as presented. All in favor.*

d. **ConnectALL Letter of Support:**
   - *Motion by Trustee Adsit, seconded by Trustee Widrick to authorize the mayor to sign the requested letter of support. All in favor.*

e. **County Grant**
   - Trustee Widrick reported the County is applying for a grant to have professional review of municipalities Codes & Zoning laws. Ms. Krokowski with Lewis County Planning will attend the next Village Board meeting to explain further.

f. **Letters Sent by Lewis County regarding Property Maintenance.:**
   - Mayor Salmon stated some Village residents received letters regarding the disrepair of their properties. Mayor Salmon wanted to clarify these letters did not originate from the Village of Lowville Code but from NYS Property Maintenance Code.

g. **Thoroughfare:**
   - Mayor Salmon reported the Village had been approached by Attorneys Young and Merrell to take ownership of this thoroughfare and make it a public street. Attorney Burrows addressed the Board on the pros & cons of accepting responsibility of changing the thoroughfare to a Village street.

Correspondence:

a. **RACOG Updates (March 2025):**
   Mr. Dietrich presented updates for March 2025.

Officers & Committee Reports:

a. **Village Attorney:**
   None.

b. **Mayor**:
Executive Session for a personnel issue and possible litigation.

c. **Clerk/Treasurer**:
March Treasurer's report is presented.

d. **Chief of Police**:
Chief Ortlieb reported the new Body Cams have been delivered and will be in use after the appropriate training is completed.

e. **Superintendent**:
Supt. Denise stated the pickleball & tennis courts are ready for use. Spring cleanup will be March 31st through May 2, 2025. The bunks are open at the WWTP for Village residents to dispose of yard waste, brush & leaves.

f. **Capital / Future Planning:**
None.

g. **Personnel:**

None.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:

  None.

- Police Department:

  None.

- Joint Planning Bd./ZBA:

  None.

- Municipal Board:

  None.

- Town

  None.

- County:

  None.

- Recreation:

  None.

- RACOG:

  None.

Executive Session:

- *5:15pm: Motion by Trustee Terrillion, seconded by Trustee Adsit to enter executive session for a threatened, pending or proposed litigation & personnel matter. All in favor.*
- *6:30pm: Motion by Trustee Adsit, seconded by Trustee Judd to exit executive session. All in favor.*

Adjournment:
6:400 PM - Motion by Trustee Adsit, seconded by Trustee Terrillion to adjourn the meeting. All in favor.

Minutes submitted by: _____
WSS