**VILLAGE OF LOWVILLE**
**BOARD OF TRUSTEES**

*Meeting Minutes*
**January 15, 2025**

## Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on January 15, 2025 by Mayor Joseph Beagle.

## Roll Call:

Meeting included the following board members:

*Mayor Joseph Beagle* *Trustee Anthony Adsit* *Trustee Charles Terrillion*
*Trustee Timothy Widrick* *Trustee Dan Salmon*

Others:
*Paul Denise* *Atty Burrows* *Wendy Snowden* *Daryl Ortlieb*
*Mickey Dietrich* *Vincent Nortz* *Henry Avallone* *Bob Mullin*
*Ed Murphy* *Matt Cervini* *Andrea Moroughan* *Joe Austin*

## Orders of the Day:

## Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Widrick, seconded by Trustee Adsit to approve the minutes of the December 18, 2024 meeting. All in favor.*

## Approval of Vouchers:

*Motion by Trustee Widrick, seconded by Trustee Salmon to approve the vouchers as audited. All in favor.*

| | | |
|---|---|---|
| A #008 | $ | 48,522.72 |
| F #008 | $ | 143,971.22 |
| G#008 | $ | 16,749.07 |
| HA#008 | $ | 3,518.38 |

## Unfinished Business

- **Groundwater Well Development Project- Phase II:**
  - Matt Cervini reported the planning grant is in the final stage to be submitted.

- **Tax Exemptions - Local Laws:**
  - *Motion by Trustee Salmon, seconded by Trustee Terrillion for a public hearing on February 19, 2025 at 4pm for the proposed real property tax exemption for senior citizens, volunteer firefighters and ambulance workers. All in favor.*

**New Business:**

a. **Budget Amendments:**
   - *Motion by Trustee Salmon, seconded by Trustee Adsit to accept the budget amendments for November & December as presented. All in favor.*

b. **Lewis County – Resolution #1-2025 & letter of support for Efficiency Program**
   - Lewis County is requesting an intermunicipal agreement and letter of support for a NYS Local Government Efficiency Grant Program Application.
   - *Motion by Trustee Adsit, seconded by Trustee Terrillion to approve signing **Resolution #2025-1** for the intermunicipal agreement and submitting a letter of support for the application. All in favor.*

c. **ZBA Appointment:**
*Motion by Trustee Adsit, seconded by Trustee Widrick to appoint Carla Hellinger as a Village ZBA member for a term through 12/31/29. All in favor.*

d. **Planning Board Appointment:**
*Motion by Trustee Widrick, seconded by Trustee Adsit to appoint Jenniffer Bleakley as an alternate on the Planning Board through 12/31/25. All in favor.*

e. **Chemical Bids:**
*Motion by Trustee Salmon, seconded by Trustee Terrillion to approve the chemical bid for 2025 to Slack Chemical as presented. All in favor.*

f. **National Grid Power Lines:**

Superintendent Denise reported National Grid is requesting an easement at the Sewer Plant. There are currently existing power lines at the plant that need to be upgraded. National Grid is requesting a 50ft. easement on both sides of the lines. The Village will receive a one time payment of $5,022 for the easement.

*Motion by Trustee Adsit, seconded by Trustee Terrillion to authorize the easement and upgrading the current utility poles as requested. All in favor.*

g. **Intermunicipal Agreement with Lewis County:**
Mayor Beagle explained Lewis County is requesting an Intermunicipal Cooperative Engineering Agreement with the Village of Lowville.
*Motion by Trustee Adsit, seconded by Trustee Salmon to authorize Mayor Beagle to sign the Intermunicipal Cooperative Engineering Agreement. All in favor.*

h. **Kraft Surcharges:**
Water & Sewer surcharges Nov. 2024 $0
Water & Sewer surcharges Dec. 2024 $0

i. **Police Department Server:**
Mayor Beagle reported the Police Department needs a new server as the one they currently have is near capacity and is over 5 years old.

**Correspondence:**

a. **RACOG Updates (January 2025):**
Mr. Dietrich presented updates for January 2025.

b. **Mike Young – Summer Recreation Program:**
Requesting executive session for personnel matter including Andrea Moroughan, Vincent Nortz & Bob Mullin attending as well.

c. **William C. Brown & Son:**
Mr. Brown thanked the Village for the many years of interaction with the Village DPW. The business was closed on December 31, 2024.

**Officers & Committee Reports:**

a. **Village Attorney:**
None.

b. **Mayor**:
None.

c. **Clerk/Treasurer**:
December's Treasurer's report is presented.

d. **Chief of Police**:

Chief Ortleib submitted the yearly report for 2024.

e. **Superintendent**:
Superintendent Denise stated Village residents have 48 hours to clean their sidewalk after a snow event.

f. **Capital / Future Planning**

Trustee Salmon reported Chief Ortleib has forwarded his proposals for capital purchases for the Police Department. Trustee Salmon will continue the process for future planning.

g. **Personnel:**

Executive Session.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:
    - Joe Austin reported the Fire Department is having their banquet on Saturday. Fund raising has been started and is going well.

- Police Department:
    - None.
- Joint Planning Bd./ZBA:
    - None.
- Municipal Board:
    - None.
- Town:
    - None.
- County:
    - None.
- Recreation:
    - Mayor Beagle reported the chiller at the Fairgrounds is working very well.
- RACOG:
    - None.

**Public Comment:**

- Bob Mullin thanked the Police Department for assisting in the removal of a vehicle in the TOPS parking lot. Regarding an issue with flags, Chief Ortlieb reported the flags are now the responsibility of the Village Police Department. The VFW will supply the flags.
- Joe Austin thanked the Village for supporting Chief Ortlieb in the process of purchasing the body cams.

**Executive Session:**

- *4:45pm: Motion by Trustee Salmon, seconded by Trustee Adsit to enter into executive session for a personnel matter. All in favor.*
- *Andrea Moroughan, Bob Mullin & Vicent Nortz were in attendance until 5:15pm.*
- *5:50pm: Motion by Trustee Adsit, seconded by Trustee Terrillion to exit executive session. All in favor.*

Adjournment:
*5:50 PM - Motion by Trustee Salmon, seconded by Trustee Adsit to adjourn the meeting. All in favor.*

Minutes submitted by: _____
*WSS*