VILLAGE OF LOWVILLE
BOARD OF TRUSTEES

Meeting Minutes
May 21, 2025

Call to Order

A regular meeting of the Board of Trustees of the Village of Lowville was called to order at 4:00 PM on May 21, 2025 by Mayor Danny Salmon. The meeting was opened with a moment of silence for Dillon Deveines.

Roll Call:

Meeting included the following board members:

Mayor Danny Salmon *Trustee Anthony Adsit* *Trustee Charles Terrillion*
Trustee Timothy Widrick *Trustee Jeanna Judd*

Others:
Wendy Snowden *Daryl Ortlieb* *Henry Avallone* *Nick Altmire* *Mickey Dietrich*
Vincent Nortz *Andrea Moroughan* *Richard Defone* *Barry Lyndaker* *Matt Cervini*
Joe Austin *Atty. Burrows* *Bob Mullin* *Paul Denise*

Orders of the Day:

4:03pm – Public hearing for Zoning law amendments remains open.

4:08pm – Motion by Trustee Adsit, seconded by Trustee Terrillion to close the public hearing. All in favor.

Public Comment:

Approval of Minutes/Excuse Board Members:

- *Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the minutes of the April 16, 2025 meeting. All in favor.*

Approval of Vouchers:

Motion by Trustee Terrillion, seconded by Trustee Adsit to approve the vouchers as audited pending Trustee Judd's audit. All in favor.

A #013	$	64,240.75
F #013	$	40,210.45
G#013	$	22,848.78

Unfinished Business

- **Local Law 5 – repeal and replace zoning :**
  - *Motion by Trustee Adsit, seconded by Trustee Judd to approve parts II & III of SEQR. All in favor.*
  - Resolution #10 – repeal & replace chapter 201-zoning law.

Motion by Trustee Adsit, seconded by Trustee Widrick to approve resolution 10-2025 to adopt a negative declaration for SEQR. Roll call vote as follows: Mayor Salmon – yay, Trustee Judd – yay, Trustee Widrick – yay; Trustee Terrillion – yay, Trustee Adsit – yay. Motion carried.

Motion by Trustee Widrick, seconded by Trustee Terrillion to approve Local Law 5 to repeal and replace chapter 201-zoning law. Roll call vote as follows: Mayor Salmon – yay, Trustee Judd – yay, Trustee Widrick – yay, Trustee Terrillion – yay, Trustee Adsit – yay. Motion carried.

- **FEMA/NYS Disaster Relief Funding:**
  - Supt. Denise reported the Village has received $602,630 in FEMA funding approval from the flooding event in the Village. There is an additional application pending for approximately $300,000. It is hoped that the Village will receive this funding within the next 6 months.

New Business:

a. **Trinity Ave. School Zone:**
   - Chief Ortlieb reported the school would like the Village to extend the school zone speed limit on Trinity Ave. from Park Ave. to West St. Chief Ortlieb will work with Attorney Burrows on starting the process for this change. Supt. Denise reported there is no sidewalk on West St. or Woodlawn Ave. for the students to walk to the new field the school as constructed. Supt. Denise sent an email to the school regarding the parking issues the Town/Village of Lowville building have with school games taking place and no parking for the visitors, as well as the walking from the school to the field for the students. Supt. Denise has not received word back from the school. Supt. Denise will look into the cost of installing a sidewalk, and possibly a pedestrian lane for the students.

b. **Verizon Cell Tower Contract:**
   - *Motion by Trustee Widrick, seconded by Trustee Adsit to authorize Mayor Salmon to sign the Communications Facilities Maintenance and Decommissioning Agreement. All in favor.*

c. **Pro-housing Recertification:**
   - *Motion by Trustee Adsit, seconded by Trustee Widrick to authorize Mayor Salmon to sign the recertification. All in favor.*

d. **DOT – Mohawk, Adirondack & Northern Railroad:**
   - Attorney Burrows will reach out on behalf of the Village stating the Village is interested in the portion that runs through the Village of Lowville.

e. **Authorization for Contracts:**
   - *Motion by Trustee Terrillion, seconded by Trustee Adsit to authorize Mayor Salmon to sign the contract between the Village and the Lowville Fire Department in the amount of $76,313.17. All in favor.*
   - *Motion by Trustee Terrillion, seconded by Trustee Adsit to authorize Mayor Salmon to sign the contract between the Village and the Lowville Band in the amount of $4000. All in favor.*
   - *Motion by Trustee Adsit, seconded by Trustee Widrick to authorize Mayor Salmon to sign the contract between the Village and the Lowville Library in the amount of $5000. All in favor.*
   - *Motion by Trustee Widrick, seconded by Trustee Adsit to authorize Mayor Salmon to sign the contract between the Village and the Lowville Senior Citizens Club in the amount of $500. All in favor.*

f. **Administrator Appointment:**
   - Mayor Salmon reported a new position of Administrator has been made. Supt. Denise stated he would accept the position. After some discussion this issue will be tabled until next meeting.

g. **Liaisons:**
   - Mayor Salmon asked for the liaisons to communicate to make sure there is coverage for the meetings. If a liaison or the alternate cannot attend contact Mayor Salmon.

h. **Criteria for Committees:**
   - Mayor Salmon will meet with the department heads in the following days to discuss how to fine tune the committees so they are useful.

i. **Recreation Committee:**
   - Mayor Salmon stated there is an opening on the recreation committee. Attorney Burrows will draft a letter to Dan Myers and Ed Murphy to ask they resign from recreation committee or stay on the board for Double Play, as it is a conflict. Also, a contract between Double Play and the Village needs to be drafted and Atty. Burrows will draft.

   - *Motion by Trustee Adsit, seconded by Trustee Widrick to appoint Brian Finn to the recreation committee for a term through 5/31/30. All in favor.*

j. **Letter of Support (Mill Creek):**
   Lewis County is requesting a letter of support be signed by the Village in favor of the Mill Creek Stream Bank Stabilization Effort.
   - *Motion by Trustee Adsit, second by Trustee Widrick to authorize Mayor Salmon to sign the letters of support. All in favor.*

k. **Budget Amendments:**
   - *Motion by Trustee Judd, seconded by Trustee Widrick to approve the budget amendments as presented. All in favor.*

<u>Correspondence:</u>

a. **RACOG Updates (May 2025):**
- Mr. Dietrich presented updates for April 2025.

b. **DEC – Municipal Zero-emission Vehicle Infrastructure Grant:** grant received to install EV charging stations in the Village.

c. **Girl Scouts:** notify we request specific date & times.

d. **Lewis County Hockey –** final report.

e. **Lowville Elk's Parade:** Chief will work with the Elk's on parade schedule.

f. **Village of Croghan – reimbursement for swim grant –** still no answer on the status of the grant reimbursement.

Officers & Committee Reports:

a. **Village Attorney:**
None.

b. **Mayor**:
Music in the park starts 6/24/25 if it rains it will be at fairgrounds.

c. **Clerk/Treasurer**:
Treasurer's report presented.

d. **Chief of Police**:
Mayor Salmon would like a sign placed at every entrance to the Village for no motorized vehicles to enter the Village.

e. **Superintendent**:
Spring clean up is finished for the season. The bunks are open for Village residents only for garden waste. Supt. Denise reported there is no specific information on the projects that were accepted from the DRI. The Town of Lowville would like the Village to consider replacing the air conditioner for the Village side of the building next year.

f. **Capital / Future Planning:**
None.

g. **Personnel:**

None.

h. **Finance:**

None.

i. **Liaisons:**

- Fire Department:

  None.

- Police Department:

  None.

- Joint Planning Bd./ZBA:

  None.

- Municipal Board: The municipal board recommended the 2 new test wells be drilled for the estimate received by Keller's Well Drilling.

  Motion by Trustee Terrillion, seconded by Trustee Widrick to approve the 2 new test wells to be drilled for the estimate received for $60,200. All in favor.

  None.

- Town

  None.

- County:

  None.

- Recreation:
  None.

- RACOG:

  None.

Executive Session:

- None.

Adjournment:
6:50 PM - Motion by Trustee Terrillion, seconded by Trustee Adsit to adjourn the meeting. All in favor.

Minutes submitted by: _____
WSS